

DIRECTOR'S REPORTS

July 1918 - June 1919



Digitized by the Internet Archive
in 2023 with funding from
Kanawha County Public Library

July 1976 - June 1979

REPORT OF THE DIRECTOR

FOR

JULY 1976

Senate Joint Resolution #1 was introduced by Mr. Rogerson of Marshall County on July 26, 1976 and referred to the Committee on the Judiciary.

House Joint Resolution #1 was introduced by Mr. Seibert of Ohio County on July 26, 1976 and referred to the Committee on Constitutional Revision.

Each was submitted to the West Virginia Legislature at a special session convening July 26, 1976. The joint resolutions are identical and read as follows:

SENATE JOINT RESOLUTION NO. 1
(By Mr. Rogerson)
(Introduced July 26, 1976; referred to
the Committee on the Judiciary)

Proposing an amendment to the Constitution of the State of West Virginia, to authorize and empower the legislature to provide by general law a public library system in the State of West Virginia and to appropriate sums for the support thereof; and providing a summarized statement of the purpose of such proposed amendment.

Resolved by the Legislature of West Virginia, two thirds of all the members elected to each House agreeing thereto:

That the question of ratification or rejection of an amendment to the Constitution of the State of West Virginia be submitted to the voters of the State at the next general election to be held on the first Tuesday in November, one thousand nine hundred seventy-six or at any special election held prior thereto, for the purpose of presenting to the voters of the State the question of ratification or rejection of one or more constitutional amendments, which proposed amendment is as follows:

PUBLIC LIBRARY SUPPORT AMENDMENT

The Legislature shall provide by general law for a system of public libraries and for the support thereof. There shall annually be

appropriated for the support of public libraries the sum of at least three dollars (\$3) per capita based on the total population of the State as determined by the latest official census taken by the authority of the United States, to be appropriated as the legislature shall by general law provide. The amount herein required may be increased above three dollars (\$3) per capita by general law.

Resolved, further, That in accordance with the provisions of article eleven, chapter three of the code of West Virginia, one thousand nine hundred thirty one, as amended, such proposed amendment is hereby numbered "Amendment No. 2" and designated as the "Public Library Support Amendment," and the purpose of the proposed amendment is summarized as follows: "To authorize and empower the legislature to provide for a public library system and provide for the support thereof."

NOTE: The purpose of this Constitutional Amendment is to authorize and empower the legislature to provide a public library system and provide for the support thereof.

The 100th Anniversary of the American Library Association was observed at an annual conference held in Chicago, Illinois, July 18-23, 1976. Staff attending were: Marilyn Long, Chief, Extension Department; Claudia Benton, Assistant Librarian, Catalog Department and Nicholas Winowich, Library Director. Each one of us extends grateful thanks and appreciation to the Library Board for making the experience possible.

Several librarians have appeared, recently, on local television to talk about the library's children programs (puppet shows, film shows, story hours, hospital/pediatric visits) and services (homebound and visually/physically handicapped readers). Librarians are: Ms. Helen Lind Thomas, Miss Luann Toth, Miss Sue Williams and Tom Wrenn.

Miss Long, Mr. Stern and I met with Mr. Jerry Goff, Architect, Wilson and King, Inc., to view the schematic and preliminary drawings of the new Dunbar Public Library and to comment upon location of various library functions (adult, juvenile and circulation control, for example) and space required. All-in-all, the meeting was interesting and informative and the proposed building should become handsome and functional.

Kanawha County Public Library was an active participant in the MANPOWER PROGRAM; federally funded to give employment to the unemployed. A total of five persons were assigned to Kanawha County Public Library. Three subsequently were transferred to the library's payroll when vacancies occurred; a fourth voluntarily resigned to remain at home with her young family; and the fifth was reassigned from St. Albans Branch to Kanawha County Commission.

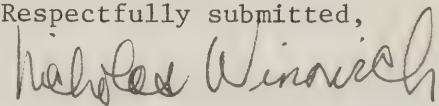
BUILDING AND GROUNDS DEPARTMENT

Mr. Robert Henson, Mechanic, supervised the installation of steel shelving at the Nitro Public Library. The green fixtures, with walnut end panels are colorful and attractive and replace the ugly, homemade, wooden shelving. A special grant of \$3,195 by the West Virginia Library Commission to Kanawha County Public Library made the improvement possible. Not incidentally, but it should be recorded that much of the work was done by City of Nitro personnel.

CATALOG DEPARTMENT

A total of 1,278 books were processed and added to the collection which numbers 388,320 volumes.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Nicholas Winnick", written in a cursive style.

REPORT OF THE DIRECTOR

FOR

AUGUST 1976

Miss Evelyn Coskey, a staff librarian since June, 1964, is the author of Christmas Crafts for Everyone which is published by Abingdon and is available for purchase at \$8.95. The publisher has this to say about the book:

"One of the best ways to add to the festive spirit of the Christmas season is with crafts. In this treasury of international handicrafts, Miss Coskey provides step-by-step instructions augmented by line drawings for making simple and very elaborate decorations and ornaments plus recipes for delicious cookies and cakes.

"Christmas is a time of celebration in many lands! Join in this festive spirit with international Christmas crafts. Miss Coskey includes directions on preparing Advent wreaths from newspaper, styrofoam, straw, and baked dough. Here are instructions for making an elaborate European-style creche and a much simpler creche made of Christmas cards.

"The sewing basket provides materials for Scandinavian yarn dolls, molded string cages, and crocheted snowflake ornaments. Celebrate with decorations from the kitchen such as beautiful Nurnburg sugar cookies and old-fashioned gingerbread houses. Paper can be fashioned into stars, chains, moons, or elaborate curls, triangles, and even into a Polish 'mushroom.'

"A history of the Christmas celebration and a calendar containing information on the special days between Advent and Epiphany are also included."

Her first book, Easter Eggs for Everyone, dealt with the ancient art of egg decorating and was lauded by Publisher's Weekly as "an immensely attractive book...of an almost endless variety of art works that can be created from the homely egg."

Among the correspondence for August, 1976 were two delightful letters. Dr. Elizabeth Commetti, Professor Emeritus, West Virginia University and Mrs. Esther Hark, library patron, were kind enough to express an appreciation for

the helpfulness of staff and the meaningfulness of Homebound Services. One writer concluded her letter with these words:

"If there is ever any service I can do for the Kanawha County Public Library, please call on me. I should be most happy to comply."

The other said,

"Enclosed is a small contribution for the shut-in book program."

The City of Charleston Fire Services Fee for 1976/1977 was placed at \$6,703.85. Following a conversation with Mr. Frank A. Thomas, Finance Director, the charge was renegotiated to last year's figure of \$4,036.00.

Miss Kathy Whalin, a graduate of the University of Illinois Library School, Class of 1975, and a resident of Charleston, Illinois, was employed effective August 2, 1976. Her main responsibility in the Adult Circulation Department includes work with films, microforms and phonograph records.

The federally-funded work/study program between Kanawha County Public Library and Center College, cooperating institutions, was suddenly terminated on August 31, 1976 by Center College. Administrative costs, frustrations and the reluctance to combat insurmountable red tape were the factors that closed-down job opportunity for deserving students. Our costs were minimal. Our benefits were great.

BUILDING AND GROUNDS DEPARTMENT

Mr. Jack Goodman, custodian, was employed by Kanawha County Public Library from December 2, 1974 to July 31, 1976 under the federally funded Manpower Program. On August 1, 1976 with a vacancy on the staff having occurred this young man was removed from the program and placed on the library's payroll.

Mr. James George, custodian, was transferred to St. Albans Branch from the main library effective August 2, 1976.

Respectfully submitted,

Nicholas Chinorch

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1976

BUILDING AND GROUNDS DEPARTMENT

The library's inter-comm system, of 29 green telephones, was installed in winter, 1965 and was a part of our construction project cost. Through the years it has worked efficiently and satisfactorily. Recently, some maintenance work was required and completed within one week. During that brief period, however, it became necessary for staff, for eye-ball purposes, to use the elevators and stairs.

CATALOG DEPARTMENT

A total of 1,506 books were processed and added to the collection which numbers 390,597 volumes.

CIRCULATION DEPARTMENT

Miss Karen White, Junior Clerk, was transferred from Boys and Girls Department to Adult Circulation Department effective August 17, 1976.

Mrs. Margaret Hosimer was employed effective September 13, 1976 as Junior Clerk with Audio-Visual responsibilities.

Exhibits and displays consisted of woodcuts by Frank Eckmair, arts and crafts by Richard Davis, costume dolls by the International Club, autograph collection by Louis Kravitz, and oil and watercolor paintings by Jerri Eberbaugh and Pat Jones.

All Extension Department Librarians have been working on acquisition of a basic book collection for the Elk Valley and Glasgow libraries.

A working demonstration of the Gaylord Circulation Control System was held on Friday, September 24, 1976 in The John V. Ray Room and was sponsored by Kanawha County Public Library. College and public librarians from the

Charleston area, Bluefield, Clarksburg, Huntington and Parkersburg attended.

The system does a number of tasks. Some of these are:

1. Indicates delinquent and ineligible borrowers.
2. Prepares overdue notices and calculates fines.
3. Handle book reserves.
4. Allows for instant determination of the availability of desired library material.
5. Provide statistical data.

EXTENSION DEPARTMENT

Because of the heavy demand for school deposit collections and the limited availability of juvenile titles, next semester's school deposit collections may be reduced from 50 to 35 books each. The possibility of borrowing books from the West Virginia Library Commission will be explored before any reduction in collection size is made.

The Homebound Services Librarian is planning to develop a resource guide "Rehearsal for Retirement" to detail what the Kanawha County Public Library could do to make the transition to retirement easier.

REFERENCE DEPARTMENT

Richard Sherman, library page, January, 1974-August, 1976, senior, George Washington High School and Philip Hosimer, library page since August 1976, senior, George Washington High School have been selected as National Merit semi-finalists. Each is an exceptional young man.

Respectfully submitted,

Nicholas Winnich

REPORT OF THE DIRECTOR

FOR

OCTOBER 1976

Kanawha County Public Library is one of several libraries chosen by the American Library Association "as the source of information to be used in writing library related newspapers and magazine articles" for National Library Week, 1977. Information, including photographs, were submitted previously to ALA.

Mr. Louis DeMoll, President, American Institute of Architects, on a recent visit to Charleston "lauds City's lovely setting" according to a Charleston Daily Mail story by Jeff Kosnet. Mr. DeMoll was particularly taken by the "plaza in front of the Kanawha County Public Library."

The West Virginia Library Association held its annual conference in Huntington, October 11-13, 1976. Staff who attended for the first time were:

Sara Mathewson, Cross Lanes Branch
Kate McEvoy, Extension Department
Luann Toth, Boys and Girls Department
Kathy Whalin, Adult Circulation
Tom Wrenn, Extension Department

Also attending were: Mr. Bowman, Mr. Lovenstein, Mrs. Myerly, Mr. Snyder and Mr. Winowich.

Voters of Cabell County, by a .6623% approval margin, passed a library levy expected to raise \$3.7 million to build a new 50,000 square-foot library building at 5th Avenue and Ninth Street. The existing library is located across the street.

West Virginia Library Commission, in addition, approved an application by the Cabell County Library Board for \$1.5 million.

The total \$5.2 million package will build a new library in downtown Huntington and new branches in Milton, Guyandote, West Huntington and Southeast Huntington.

It is estimated that Cabell County property owners will finance the levy over the next three years at a cost of less than \$9.00 a year for the average family.

The Junior Woman's Club of Cross Lanes and its special events committee sponsored a football game and town fair at Andrew Jackson Junior High School on Saturday, October 23, 1976 for the purpose of raising funds in support of the Cross Lanes Branch Library. The weather was good, the crowd was adequate and the proceeds exceeded \$750.00.

The Bank of Cross Lanes presented a 3M Automatic Copier to the Cross Lanes Branch Library. The copier is available for public use at a nominal charge (10 cents) to cover the cost of operation.

BOYS AND GIRLS DEPARTMENT

The fall season of pre-school story programs are continuing with a slight decrease in attendance from last fall. Again this year mothers have commented about the inconvenience of parking in downtown Charleston and for this reason prefer to take their preschool children to the South Charleston and St. Albans libraries.

Saturday and Sunday children's programs includes films, puppet shows, story hours, craft making, sing-along and magic shows. All programs are planned and directed by Miss Luann Toth, Assistant Children's Librarian. Ms. Kathy Whalin, Adult Circulation, and Mr. Tom Wrenn, Homebound Services Librarian, were helpful.

BUILDING AND GROUNDS

The Library's fire alarm system, manufactured by Simplex, and connected by telephone to the Charleston Fire Department was inspected and certified

to be in working order. Service calls are made every six months and maintenance as often as necessary. There have been no problems. None are anticipated.

CATALOG DEPARTMENT

A total of 1,809 books were processed and added to the collection which numbers 391,962 volumes.

EXTENSION DEPARTMENT

Miss Long reports that 198 active patrons are enrolled in the Library's Services to the Blind and Physically Handicapped readers.

Jail library service continues to function appreciatively. Mr. Jay Pauley of our staff has added another dimension to the total program - films. It seems to be working nicely and with-a-great deal of satisfaction. Shows are held weekly instead of twice monthly.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1976

The following question and answer appeared in the Hot Line Column of the Charleston Daily Mail on Tuesday, November 23, 1976:

"Q. While visiting the Kanawha County Public Library to do some reading and research, I noted the librarians were quite noisy which made it almost totally impossible for me to get my research done. Why is this allowed?

T.S.
Charleston

"A. Please report this incident to Nicholas Winowich, chief librarian, Kanawha County Public Library, at 343-4646."

There have been no telephone calls nor personal inquiries. However, one postcard was received and is recorded as follows:

"11-23-76

"Dear Mr. Winowich,

"That complaint in the paper must be for some one else as every time I'm in the library I don't hear any noise from your employees. They are a good kind gentle group and are just wonderful to help the outsider.

"Hats off to your employees. -They have been extra nice to me.

"Thank you

/s/ Mrs. Margaret Teter"

We do not choose to be "quite noisy." Perhaps, like Avis, we'll try harder the next time.

Dunbar Public Library construction bids were opened on Tuesday, November 9, 1976. Low bid was submitted by Justice Construction Co., St. Albans, West Virginia. Base bid totaled \$381,600 and was scheduled to be completed within 300 calendar days.

The Junior Woman's Club of Cross Lanes and its special events committee sponsored a football game and "town fair" at Andrew Jackson Junior High School on Saturday, October 20, 1976 for the purpose of raising funds in support of the Cross Lanes Branch Library. The weather was good, the crowd was enthusiastic and supportive and approximately \$700.00 was raised.

BOYS AND GIRLS DEPARTMENT

Pre-school story hour has continued every Thursday morning and afternoon. Average attendance totaled 19 children at each session.

Film programs for children and parents are shown each Saturday afternoon at 1:30 p.m. Average attendance numbered 34 persons.

Story/puppet programs were taken to nine day care centers and to the pediatrics section of Charleston Memorial Hospital.

BUILDING AND GROUNDS

The Library's fire insurance rate continues to be low. This is due in part to any and all of the following:

- a) Construction and fireproofing
- b) No previous losses
- c) Fire alarm system connected directly by telephone to the Charleston Fire Department
- d) Good housekeeping

CATALOG DEPARTMENT

The Catalog Department hosted a seminar entitled "What's new in Technical Processing." The lecture/demonstration was presented on Friday, November 12, 1976 by Bro-Dart, Inc., of Williamsport, Pennsylvania and was attended by forty-three librarians. Bro-Dart sells library supplies, equipment, furniture and services.

Beginning November, 1976, government documents are no longer given full cataloging. By utilizing Superintendent of Documents classification number and their new subject, title and index guide, we are able to reduce processing to a clerical routine rather than a professional one. In the past, a

professional librarian was faced with several years backlog; now the documents can be received, inventoried and placed on the shelves immediately.

EXTENSION DEPARTMENT

Services to the Blind and Physically Handicapped has recorded its 200th active reader.

Mary Clancy of the fifth grade, Chesapeake Elementary School is the winner of the Mobilibrary Schedule design contest. A reproduction of her drawing, "A Book...Going to the Library" will appear on all Mobilibrary schedules for the period January, 1977 - May, 1977.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

DECEMBER 1976

BUILDING AND GROUNDS

Robert Henson, Maintenance Superintendent
James Thomas, Building Superintendent

Fire extinguishers were inspected and recharged. Representatives of the State Fire Marshall's Office and Charleston Fire Prevention Bureau made an unannounced building inspection on December 8, 1976. They found no problems nor hazards. A copy of their report was forwarded to the Library's insurance agent for purposes of obtaining a more favorable insurance rate. West Virginia Rating Bureau may do just that because of our good housekeeping habits and excellent safety record.

CATALOG DEPARTMENT

Mrs. Shirley A. Smith, Chief

A total of 1,390 books were processed and added to the collection which numbers 394,794 volumes.

CIRCULATION DEPARTMENT

Miss Ruth E. Figgatt, Chief

Kanawha County Schools exhibited nearly 275 Science and Foreign Language texts being considered for adoption. Many patrons viewed and handled the material. Nearly three dozen chose to submit written but unsigned comments.

CROSS LANES BRANCH LIBRARY

Miss Sara L. Mathewson, Branch Librarian

Mrs. Carole Bryant, West Virginia Library Commission staff artist, designed a special promotional/informational brochure on Cross Lanes Branch Library. The work was printed on the Library's offset duplicator.

EXTENSION DEPARTMENT

Miss Marilyn Long, Chief

Plans are being made to expand library services to Shawnee Regional Center in West Dunbar for the use of mentally retarded persons who attend the institution.

Service to the Blind and Physically Handicapped program will be improved, considerably, with the addition of microfiche material and a microfiche reader from the Library of Congress. This will give us quicker, easier, and faster access to the Talking Book and Cassette book program from Library of Congress.

Miss Long and Mrs. Carolyn Pekar, Librarian, Clendenin Public Library, continue to meet for the purpose of discussing and preparing book orders.

REFERENCE DEPARTMENT

Miss Frances L. Gerard, Chief

This library, through its Reference Department, received a microfiche edition of West Virginia Union Catalog from the West Virginia Library Commission. The gift facilitates inter-library borrowing among West Virginia libraries. The union catalog lists book inventories held by a select number of West Virginia libraries: public, college and university.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

JANUARY 1977

The Cross Lanes Branch Library officially opened on January 27, 1976.

The following is a brief history.

The community of Cross Lanes has the first "instant" Branch of the Kanawha County Public Library. The Branch was made possible through the efforts of the West Virginia Library Commission, the Kanawha County Commission, the Kanawha County Board of Education, the Kanawha County Public Library--and many individuals and organizations in the Cross Lanes area.

The Cross Lanes Junior Women's Club was instrumental in establishing the Branch. The Club selected twenty-two citizens to serve as board members and advisory council, and the Library was officially launched. The citizens of Cross Lanes, through the Cross Lanes Library Board, contributes \$2500 each year for the Library's operation.

The West Virginia Library Commission provided the pre-engineered octagonal building, the services of an architect, and \$8,000 for a basic book collection. The Kanawha County Commission gave more than \$45,000 for construction costs. The Library's ideal location was made possible by the Kanawha County Board of Education. Library staff, maintenance, and additional resources are provided by the Kanawha County Public Library.

The building has 1,200 square feet and can hold up to 6,000 volumes. The structure can seat twenty-four people for library work. For meetings and other functions, there is space for additional chairs. The Library has a full-time staff of two and a part-time custodian. It is opened forty-five hours a week, including Saturdays during the school year.

The Cross Lanes Branch has been welcomed by the community. Many individuals have volunteered to help with Library activities. The circulation has been about 2500 per month. Regular story programs and film programs have become a part of the Library calendar. The Cross Lanes Library has become a great asset to the community of Cross Lanes and the library service in Kanawha County.

A recent issue of Library Journal reported that the New York State Senate has a bill for consideration which would mandate community advisory

library boards. How nice!! Kanawha County Public Library has, since 1962, promulgated Memorandums of Understanding: An Agreement with St. Albans, Dunbar, Elk Valley, Cross Lanes and Glasgow, which stated in part that the local community shall appoint an advisory board. The policy has worked in principle and in practice to the advantage of public library service in Kanawha County. The St. Albans Library Board, for example, is credited with initiating Sunday Services and Framed Art Reproduction Loans in Kanawha County. Their recommendation and funds made the above possible.

The extremely cold weather accompanied by bad road conditions made it necessary to reduce library services. Evening hours and Sunday Service were eliminated and mobilibrary runs were halted. As an institutional member of the community, Kanawha County Public Library has a responsibility to conserve energy as-much-as possible. Thermostats were lowered to 57° and the staff was encouraged to dress warmly. We had no problems. Everybody, including patrons, seemed to understand. The Library burned 663 MCF (Thousand Cubic Feet) of natural gas in January, 1977. This was appreciably less than the cut-off level of 1,000 MCF and was achieved because of the following:

1. The building was insulated, in the remodeling period, with 1" thick styrofoam insulation.
2. One of two gas boilers remained "shut-down."
3. Thermostats were lowered to 57°.
4. In conclusion, I offer the following observation, which may be challenged scientifically. Crowds of patrons visited the Library. Each one of whom carried 98.6° which, unless proved otherwise, could have helped to make temperatures rise and fuel consumption to fall.

BUILDING AND GROUNDS DEPARTMENT

An unannounced boiler inspection was made on January 20, 1977 by the Library's insurance carrier. His findings? Everything was proper and

satisfactory. Despite some of the coldest weather on record, the Library's main air-conditioning unit was serviced and made ready for operation. Life marches on.

CIRCULATION DEPARTMENT

Mrs. Virginia Ferrell, a Manpower Program Employee, was assigned to the Circulation Department as a Junior Clerk effective January 2, 1977.

EXTENSION DEPARTMENT

Mrs. Margaret Hosimer began her duties as Glasgow Librarian effective January 2, 1977. Mrs. Mattie Jeffers from the Manpower Program was appointed special clerk for Glasgow effective January 5, 1977.

Respectfully submitted,

Nicholas Windisch

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1977

Natural gas usage for heating purposes was down from a January, 1977 high of 663 MCF (thousand cubic feet) to 426 MCF in February, 1977. There was real concern, at one time, because Columbia Gas has established an upper limit of 1,000 MCF; which we never reached. We were within comfortable limits, however, because of several factors which are noted as follows:

1. Styrofoam insulation, 3" thick, was installed by specification on all outside walls during the construction/remodeling of the main library building.
2. Thermostats were lowered to 67°.
3. Patrons and staff wore heavier and appropriate clothing.
4. The building was closed, frequently, at 5:30 p.m. to conserve energy.

Library hours were extended an additional six hours weekly when opening time was advanced from 10:00 a.m. to 9:00 a.m. Most of our Capitol and Quarrier Street friends and neighbors observe similar start of day operations.

BOYS AND GIRLS DEPARTMENT

Mrs. Helen Lind Thomas, Chief

Circulation of juvenile library materials in February, 1977 improved by 23% over February, 1976. This was accomplished in spite of mean and nasty weather; and was due perhaps, in a large measure, to the children who were "home" since most of the schools were closed.

BUILDING AND GROUNDS DEPARTMENT

Robert Henson, Maintenance Superintendent
James Thomas, Building Superintendent

Snow removal, light fixture ballast replacement, truck and station wagon tune-ups and a stubborn outside drain in the parking lot received most of custodial and maintenance attention.

Spring is not far behind; thank heavens.

CIRCULATION DEPARTMENT

Miss Ruth E. Figgatt, Chief

Circulation of adult materials was high even though the library observed more closings and shorter hours. Saturdays are always the busiest time of the week.

CROSS LANES BRANCH LIBRARY

Miss Sara L. Mathewson, Branch Librarian

"February was a hectic month at Cross Lanes - our business picked-up considerably, including hundreds of phone calls, requests for information, reserves, etc."

A new book depository (similar in appearance to a mail box) was purchased and installed for the purpose of handling book returns at times when the library was closed.

EXTENSION DEPARTMENT

Miss Marilyn Long, Chief

Jail library circulation continues to be impressive. This month's total: 274. Twenty western paperbacks, donated to the library by a homebound patron, were added to the jail book collection.

Extension Department staff worked very hard to get Glasgow Library ready for its opening.

Marilyn Long and I interviewed four candidates for the librarian's position which is currently vacant. Other candidates are expected to visit Charleston in March.

GLASGOW BRANCH LIBRARY

Mrs. Margaret O. Hosimer, Branch Librarian

The new Glasgow Branch Library occupies quarters in a building shared with other municipal agencies was first opened to the public at noon on Tuesday, February 15, 1977. Five children from area schools participated in a special

ribbon cutting ceremony. Mayor Tucker and President Snyder welcomed persons attending the opening.

The first book was charged to Todd Morris of Hugheston.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

MARCH 1977

BOYS AND GIRLS DEPARTMENT

A very special program was given on Sunday afternoon, March 6, 1977, in the Adult Circulation Department by Theater West Virginia. The marionette production, "The Emperor's New Clothes" was presented to a responsive audience of children and adults numbering approximately 250 persons. The production was funded in part by a grant from the West Virginia Arts and Humanities Council.

Miss Luann Toth, Assistant, Children's Librarian, has been invited by the West Virginia Library Commission to participate in the filming of "story hours" to be telecast, in color, on cablevision. Two filming sessions have been held to date and a total of 12 are being planned.

BUILDING AND GROUNDS DEPARTMENT

Robert Henson, Maintenance Superintendent, has been very busy in March, 1977. One of the building's two humidifiers has been repaired and is functioning to restore and maintain a moisture balance in the ventilating system. A number of pump valves have been replaced; some through repair. Finally, a series of refrigeration coils were repaired when severe winter damage was discovered.

CATALOG DEPARTMENT

Mrs. Shirley A. Smith, Chief, Catalog Department, was very pleased to announce that her personnel established a book processing record of 3,584. The previous all-time high was established in April, 1970 when 3,494 items were processed.

The library owns, as of March 31, 1977, 397,325 volumes.

CIRCULATION DEPARTMENT

Miss Kathy Whalin, library assistant, was transferred to St. Albans Branch Library effective March 2, 1977 where she becomes children's librarian.

Miss Susan Hitchens, a graduate of the University of Pittsburgh Library School, class of 1976, was employed as library assistant effective March 21, 1977.

EXTENSION DEPARTMENT

Our 1968 model Mobilibrary, having traveled tens of thousands of miles throughout Kanawha County is beginning to cost a substantial amount of maintenance and repair money. What? Who? Why? When? How? are questions that need to be answered. To that end, our Extension Department is sponsoring a bookmobile seminar which will help to establish some kind of perspective and recommendations.

CROSS LANES BRANCH

Miss Sara L. Mathewson, Librarian, Cross Lanes Branch Library, will be on an extended leave of absence from April 21 through July 11, 1977. Miss Mathewson has earned a field commission to Second Lieutenant in the West Virginia National Guard, and is required to attend Officer Candidate School in Fort McClellan, Alabama.

GLASGOW BRANCH

The Advisory Library Board met on March 29, 1977. Mrs. Betty Arthur was elected president. Members are:

Mrs. Betty Arthur, President, Shrewsbury
Miss Adele Facinoli, Glasgow
Mrs. Pauline Tompkins, Cedar Grove
Mrs. Barbara J. Tucker, Hugheston
Mrs. Donna Mae Tucker, Glasgow

A recommendation is expected to be submitted to Kanawha County Public Library Board of Directors by Glasgow Advisory Library Board to change the size of membership from five to seven members. It is the Advisory Library Board intent that the two members selected will be men. One to represent the London area and the other to represent the Diamond-Witcher Creek area.

REFERENCE DEPARTMENT

Miss June R. Martin, Reference Librarian, Assistant, on Sunday, March 12, 1977, appeared on the WCHS-TV program, "Thinking in Black." The Rev. Ronald W. English, Pastor, First Baptist Church, Charleston, was the moderator for a panel discussion of the book, Roots, by Alex Haley.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

APRIL 1977

Mr. John D. Maurice, Editor, Charleston Daily Mail, and member, Kanawha County Public Library Board of Directors since May, 1957, received a Distinguished Alumnus Award from Marshall University. He received, you will recall, a Pulitzer Prize in 1975 for editorial writing.

Mr. L. K. Lovenstein, member, Kanawha County Public Library Board of Directors since September, 1956, died April 20, 1977 after a short illness. LK was a native of Terra Alta, a veteran World War I, a graduate of Davis and Elkins College, father of two sons, resident of Charleston, teacher, coach, principal and Superintendent Emeritus, Kanawha County Schools.

BOYS AND GIRLS DEPARTMENT

Mrs. Helen Lind Thomas, Chief

Regular, weekly visits were made by Miss Luann Toth, Librarian Assistant, to nine day care centers and to the pediatrics ward of Charleston Memorial Hospital. Story hours and puppet shows were given and children encouraged to read and visit libraries.

CATALOG DEPARTMENT

Mrs. Shirley A. Smith, Chief

A total of 1,872 books were processed and added to the collection which numbers 399,178 volumes.

CIRCULATION DEPARTMENT

Miss Ruth E. Figgatt, Chief

Miss Susan Hitchens, Librarian Assistant, is the newest member of the staff. Her orientation of the institution: its staff, patrons, functions, purposes, services and programs included active duty in other departments and branches.

CROSS LANES BRANCH LIBRARY

Miss Sara Mathewson, Branch Librarian

Mrs. Sylvia Newman was employed as a substitute librarian effective April 21, 1977. She is expected to remain while Miss Mathewson is absent on military leave for the purpose of attending Officer Candidate School.

EXTENSION DEPARTMENT

Miss Marilyn Long, Chief

Miss Mary Amstutz, graduate, University of Chicago School of Library Science, Class of December, 1976 was employed effective April 1, 1977. Miss Amstutz will be responsible, in a large measure, for children's service in the department and branches.

The Extension Department sponsored a Bookmobile Seminar on April 22, 1977 for Bookmobile personnel. A variety of topics were discussed in an informal manner. Miss Long was program chairman. Ten public libraries and West Virginia Library Commission were represented. A salesperson from Gerstenslager (book-mobile manufacturer) was also present to show pictures and to talk about costs.

GLASGOW BRANCH LIBRARY

Mrs. Margaret O. Hosimer, Branch Librarian

A dedication ceremony for the Glasgow Branch Library was held on Thursday, April 28, 1977 at 7:30 p.m. in the gymnasium of the multipurpose room. Approximately 50 persons attended. Dr. Elizabeth Cometti shared some of her experiences in libraries during a full and productive career at Marshall University and at West Virginia University. Refreshments were served by the Library Advisory Board.

Ray Masters and Fred Michael, puppeteers with Theater West Virginia, presented The Emperor's New Clothes on Saturday, April 9, 1977, at 3:00 p.m. for an audience of 120.

REFERENCE DEPARTMENT

Miss Frances L. Gerard, Chief

A gift of Sweet's Architectural Catalog File consisting of 11 volumes, was made to the Department by Mr. Henry Elden.

Respectfully submitted,

Miss Winick

REPORT OF THE DIRECTOR

FOR

MAY 1977

BOYS AND GIRLS DEPARTMENT

Mrs. Helen Lind Thomas, Chief

The first children's chess tournament in Kanawha County was held on May 21, 1977 and was sponsored by Kanawha County Public Library. Miss Luann Toth, Librarian Assistant, in cooperation with the local chess society, was the person in charge. Fifty-nine children registered for the tournament but only forty-two participated. Prizes were donated and awarded to the top players of three age groups (ages 6-8, ages 9-11 and ages 12-14). The response was enthusiastic. Most parents, for example, were present to observe the tournament. Stories and pictures appeared in the media. Miss Toth's resources (time, talent, energy, enthusiasm and imagination) are the means for bringing people and books together.

BUILDING AND GROUNDS DEPARTMENT

Robert Henson, Maintenance Superintendent
James Thomas, Building Superintendent

The remaining concrete benches (6) were removed from the plaza and placed in storage on the lower level of the main library building.

The humidifiers (2) were shut-down temporarily to allow for the replacement of some sections of conduit which appeared to be rusting away. The work was initiated and completed by Robert Henson.

A new hot water tank was installed by Robert Henson. Again, it was due to rust and corrosion.

CATALOG DEPARTMENT

Mrs. Shirley A. Smith, Chief

Another "magic" plateau was reached on May 31, 1977 when the additions to our bookstock exceeded 400,000 volumes. The actual count was

400,643.

CIRCULATION DEPARTMENT

Miss Ruth E. Figgatt, Chief

The Bayard Ennis estate presented a gift of musical phonograph record albums to Kanawha County Public Library. Nearly all discs were in mint condition and the total number came close to 400.

"Old Charleston" was one of the library's most popular exhibits. It consisted of 12 photographs from the Brotherton Collection.

There were scenes from 1898 to the present.

CROSS LANES BRANCH LIBRARY

Miss Sara L. Mathewson, Branch Librarian

The area's elementary schools, public and private, continue to make regular group visits to the branch. For some children, we discovered, it was a first time experience and gives us an opportunity to say that reading is fun.

EXTENSION DEPARTMENT

Miss Marilyn Long, Chief

The Extension Department distributed 2,351 reading certificates to Kanawha County school children. Each child was required to read a total of 50 books in order to qualify for an award.

A retirement and aging bibliography was prepared by department staff. Its availability was announced in the May 14, 1977 edition of the Sunday Gazette-Mail. Nearly 800 copies were distributed by the end of the month.

Some valuable office space, used previously for a variety of purposes, was remodeled and repainted by Robert Henson and James Thomas. The new room provides quarters for Homebound and Physically and Visually Handicapped services and staff.

GLASGOW BRANCH LIBRARY

Mrs. Margaret O. Hosimer, Branch Librarian

The Montgomery Herald featured Glasgow Branch Library stories and photographs frequently. Mrs. Pauline Tompkins, Miss Adele Facinoli (member, Glasgow Branch Library Advisory Board), Dr. Elizabeth Cometti, Roger Tompkins and Margaret Hosimer are some of the people whose photographs appeared in the publication. Story hour groups and awards ceremonies were also photographed.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

JUNE 1977

Mrs. Shirley Smith and Mrs. Helen Miller join me in extending thanks and appreciation to the Library Board of Directors for making it possible to attend the annual conference of the American Library Association in Detroit, Michigan, June 16-23, 1977.

The summer Manpower Program is an employment opportunity for young men and young women of high school age, whose parents are unemployed or underemployed. Each person gains valuable work experience, performs a useful function for which he receives compensation. Funding is made possible by the federal government. Administration and arrangement is the responsibility of the county unit of government. Each Manpower employee is expected to work 32 hours weekly from June 13, 1977 through August 15, 1977. The young people are attentive, punctual and responsive. We've experienced no difficulty.

BUILDING AND GROUNDS DEPARTMENT

Robert Henson, Maintenance Superintendent
James Thomas, Building Superintendent

Installation of library shelving and furniture in the new Elk Valley Branch Library occupied much of Henson's time and effort. This is a real advantage because we have the capability of "doing the job" and thereby saving money.

The severe winter of 1977 was difficult for the inanimate object as well. The ceramic tile in the fountain, for example, was replaced and granite joints were caulked. The refinishing should add to the aesthetic quality of the place while, at the same time, giving assurances that the job will hold water properly and function for years to come.

CATALOG DEPARTMENT

Mrs. Shirley A. Smith, Chief

A total of 2,973 books were added to the collection which numbers 403,987 volumes.

CROSS LANES BRANCH LIBRARY

Miss Sara Mathewson, Branch Librarian

"We have a new look." Attractive and functional blinds were installed on June 29, 1977. "In addition to enjoying a cozier feeling, we'll be able to project films and filmstrips more effectively."

EXTENSION DEPARTMENT

Miss Marilyn Long, Chief

The bookmobile, purchased in June, 1968, for approximately \$30,000.00 continues to be a mechanical problem and a cause for personal/professional anguish. Miss Long and her people are expected to have recommendations for consideration by the Library Board.

Elk Valley Branch Library is expected to become operational in July, 1977. Miss Vicki McGraner, Special Clerk, and Miss Melissa Morrison, Junior Clerk, were employed effective July 1, 1977.

ST. ALBANS BRANCH LIBRARY

Mrs. Helen Miller, Branch Librarian

The St. Albans Branch of the American Association of University Women presented a useful and valuable gift of filmstrips to the Childrens Department. Titles include: Living in Other Lands (12), How a Picture Book is Made (2) and Yankee Doodle (1). The gift was acknowledged.

Respectfully submitted,

Nicholas W. Smith

REPORT OF THE DIRECTOR

FOR

JULY 1977

BOYS AND GIRLS DEPARTMENT

Mrs. Helen Lind Thomas, Chief

The weekly summer film programs for children continued through July using free films made available to Kanawha County Public Library by West Virginia Library Commission. The attendance for the five showings numbered 349 persons.

A shellcraft workshop was held on Monday afternoon, July 25, 1977 for children from 7 to 12 years of age. Thirty children registered and participated. The department possesses many books on the subject. It is our intention to make the book collection more purposeful. Workshops, story hours are means to that end.

A summer day camp was held at the former Fruth School for hearing impaired children. Several visits were arranged for the purpose of library orientation through books, story hours, puppet shows, film showing and reading.

CATALOG DEPARTMENT

Miss Ruth Figgatt, Chief

Miss Ruth Figgatt, an employee of Kanawha County Public Library since July 1952 was transferred from Adult Circulation, Chief, to the Catalog Department, Chief, effective July 1, 1977. Miss Figgatt served this institution with devotion and attention as librarian assistant in the Extension and Reference Departments. She was appointed Chief, Adult Circulation Department effective June 1, 1961.

A total of 2,550 books were processed and added to the collection which numbers 403,987 volumes.

BUILDING AND GROUNDS DEPARTMENT

James Thomas, Building Superintendent
Robert Henson, Maintenance Superintendent

Good housekeeping efforts continued in spite of vacations and illness.

An Astro-Turf installation was made in the Capitol Street lobby area. Previous carpets were not capable of withstanding heavy traffic frequently mixed with rain, water, sludge, ice, snow and salt.

CROSS LANES BRANCH LIBRARY

Miss Sara Mathewson, Branch Librarian

Mrs. Sylvia Newman, a library school graduate of University of Kentucky, Class of 1976, substituted for Miss Sara Mathewson who was on military leave for the purpose of attending Officer Candidate School in Ft. McClellan, Alabama. Previously, Miss Mathewson, was awarded a field commission in the West Virginia National Guard. Attending OCS, for a period of 90 days was required.

The Branch recorded its best circulation when 2,977 books were loaned to library patrons.

CIRCULATION DEPARTMENT

Mrs. Shirley A. Smith, Chief

Mrs. Shirley Smith, an employee of Kanawha County Public Library since September 1973 was transferred from Catalog Department, Chief, to Adult Circulation Department, Chief, effective July 1, 1977.

In order to expedite the Reserve book process, the 10¢ fee was discontinued and use of telephone, for such purposes, was encouraged. Response to the change was positive.

Miss Susan Hitchens, media librarian, completed a comprehensive evaluation of the Audio Visual Collection. Films continue to be an important part of public library service. The 81 films borrowed by

Kanawha County Public Library through the West Virginia Library Commission for use and benefit of our patrons listed 161 showings for a total audience of 5,972 persons.

GLASGOW BRANCH LIBRARY

Mrs. Margaret O. Hosimer, Branch Librarian

Circulation of library materials almost reached the magic of 1,000. A total of 975 books were charged to library borrowers. Twenty-one persons, of whom 14 were adults, registered for library cards.

ELK VALLEY BRANCH LIBRARY

Miss Kate McEvoy, Branch Librarian

After years of anticipation and preparation, the Elk Valley Branch Library is a reality. An open house was held on Tuesday evening, July 12, 1977 from 7:00 - 9:00 p.m. Refreshments were served by Jamie Smith, Karen Rider and Becky Chambers. Dr. and Mrs. O. M. Harper of Clendenin presented a beautiful arrangement of roses for the occasion. Nearly 150 persons attended.

The Branch opened for library business on Wednesday morning, July 13, 1977 at 9:00 a.m. Jean Marco of Roseberry Circle, Charleston, the first patron, borrowed Frederick Forsythe's book, The Odessa File, large type edition.

The branch library was featured in the Elk Valley Messenger, the West Virginia Herald, published in Clendenin, and by television Channel 3 and Miss Bea Walker.

Four students of Herbert Hoover High School serve as volunteer pages. They are Leslie Lucas, Susan Lynn, Linda Frame and Ronald Carnell.

Area residents have responded enthusiastically to the Branch Library; as library users and as volunteers. The Elkview Home Demonstration Club

presented a gift of \$200.00 which is scheduled to be used for the purchase of puppets and wall hangings.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

AUGUST 1977

BUILDING AND GROUNDS DEPARTMENT

Jim Thomas (Building Superintendent) and Robert Henson (Maintenance Superintendent) have begun to "winterize" certain equipment. Boilers, of which there are two in the Charleston building, have been inspected and "chemicalized" to prevent and/or reduce rust and the accumulation of "gunk." Other heating units in St. Albans, Cross Lanes (Electric) and Elk Valley (brand new) have received appropriate maintenance attention and are expected to function properly and efficiently.

Most of the plantings, particularly shrubbery along Capitol and Quarrier Streets, must be replaced because of severe winter damage. It was felt, for a time, that somehow the plantings would restore themselves. Unfortunately, such was not the case. Mrs. Carter Giltinan, Director, Charleston Beautification Commission, and I have held meetings for the purpose of preparing a list of recommendations with drawings for consideration by the Building and Grounds Committee and Library Board.

Good housekeeping chores (rug cleaning, painting, waxing/buffing and dusting always occupies most of the staff's time.

CATALOG DEPARTMENT

Miss Ruth Figgatt, Chief

The total book stock, as of August 31, 1977, numbers 405,978 volumes.

CIRCULATION DEPARTMENT

Mrs. Shirley A. Smith, Chief

Some minor physical changes have taken place recently in the Adult Circulation Department. Westerns and science fiction novels, for

example, which are always popular, were moved into the browsing area where patron traffic is heaviest. Large type books, previously located in several places (Extension and Circulation Departments) have been combined and are now available for use at one convenient place on the first floor.

Mrs. Shirley Smith, Chief, Adult Circulation Department, and I have held numerous conversations on such departmental essentials as functions, purposes, services, programs, goals and staff utilization. We're thinking of things that need to be done now, as-well-as later. Some exciting proposals have been suggested and we would hope to share them with you at a future library board meeting.

CROSS LANES BRANCH LIBRARY

Miss Sara Mathewson, Branch Librarian

The Cross Lanes Branch Library Advisory Board completed its 1977/78 fiscal obligation of \$2,500.00 which is used to support the operation and maintenance of the Branch.

ELK VALLEY BRANCH LIBRARY

Miss Kate McEvoy, Chief

"We were busier in our first full month of operation than I had expected." Circulation of library materials for August, 1977 totaled 2,560. Registrations numbered 249 of whom 152 were adults.

Several films have been shown to-date. The most popular movie was King Kong with Faye Wray. A total of 225 persons were present at the two showings.

The Elk Valley Messenger, a neighborhood newspaper, continues to feature stories and pictures of the Branch, its staff, materials, programs and services.

The Chesapeake and Potomac Telephone Company of West Virginia presented a gift of directories and \$50.00 to the Branch which was acknowledged and appreciated.

Several meetings have been held with the Kanawha County Community School coordinator for the Elk Valley area. The first program, at the Branch, is tentatively scheduled for Saturday, September 17, 1977 and will feature ham radio operation.

EXTENSION DEPARTMENT

Miss Marilyn Long, Chief

Mr. Tom Wrenn was appointed Dunbar Branch Librarian effective August 1, 1977. A new Homebound Services Librarian is expected to be appointed effective September 1, 1977.

GLASGOW BRANCH LIBRARY

Mrs. Margaret Hosimer, Librarian

Circulation of library materials in August, 1977 totaled 1,198. Regular patrons are residents of the following communities: Ashford, Belle, Cedar Grove, Charleston, Glasgow, Hugheston, Kimberly, London, Mt. Carbon, Mammoth, Marmet, Pratt, Sharon and Shrewsbury.

ST. ALBANS BRANCH LIBRARY

Mrs. Helen Miller, Chief

Robert Henson, Maintenance Superintendent, repaired and re-installed the battery operated emergency lighting system. The stairwells, offices and rooms are safety covered.

REFERENCE DEPARTMENT

Miss Frances Gerard, Chief

One of the most interesting inquiries made of the Reference Department occurred when a doctoral student from the State University of New York at Stonybrook requested information on a Tom Kromer, "one of the best writers to come out of the 1930's" and a former resident of Kayford. No information was available on the writer. Both reference staff and

Archives and History personnel are making inquiries regarding Mr. Kromer.
We are confident that our research effort will lead to something positive.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1977

The Charleston Daily Mail featured picture stories of the new Dunbar Public Library Building, Happy Birthday Cake for Peter Rabbit (in observance of the 75th anniversary publication of the famous story by Beatrix Potter) and Mobilibrary Service with Chris Hartmann, Librarian.

BOYS AND GIRLS DEPARTMENT

Mrs. Helen Lind Thomas, Chief

Boys' and Girls' Department spent many hours getting ready for a special celebration, the 75th anniversary of The Tale of Peter Rabbit, which we observed on Sunday afternoon, September 25, 1977. The celebration was made into a huge birthday party for Peter Rabbit, complete with a special birthday cake. A program was planned for the occasion including storytelling of several Beatrix Potter tales and a marionette show of The Tale of Peter Rabbit. Guest storyteller for the day was Miss Wilma Brown. A good deal of publicity was given to this celebration, including television news coverage, and front page newspaper feature of Peter's birthday cake by the Charleston Daily Mail. This all paid off well when the day arrived and the crowds of people came to the celebration. A reasonable estimate of the numbers of people who came to Peter Rabbit's birthday celebration would be well over 500. It was an overwhelming success.

Helen Lind participated in a workshop for Head Start Personnel, sponsored by MULTI-CAP, Inc., on September 7. The workshop was organized for a four-county region, and Miss Lind was asked to give a demonstration on the use of puppetry with young children.

On September 23, Helen Lind attended a meeting for school volunteer personnel at Midland Trail Elementary School at Diamond, West Virginia. Miss Lind represented the public library and talked about the various programs and materials the library has to offer to children both in the school setting and at home.

On Saturday, September 24, Luann Toth attended a meeting called "Sponsor Showcase" at the Science and Culture Center. The essence of the meeting was acquainting people with ways and means of program development.

Miss Luann Toth, Assistant Children's Librarian, attended the 38th National Festival of the Puppeteers of America held in San Luis Obispo, California on August 14-19, 1977. She reported:

"The festival was a tremendous learning experience as well as just a whole lot of fun. Every day was packed with activities beginning with two workshop sessions every morning; workshops, demonstrations, and performances in the afternoons; and two performances every evening. The performances were excellent. We were exposed to every possible form of puppetry (and I would venture to say, the best of every possible form) - classical and avant garde - shadow puppets, hand puppets, rod puppets, marionettes, even giant puppets!

"The theme of the festival was 'Puppet Theatre as a Performing Art' and the point which was repeatedly stressed was the importance of the audience. As in any performing art, a show, no matter how good, must be suited to its audience in order to be successful. Learning to know our audience and adapting our talents to best suit them was, I feel, the essence of the festival workshops.

"The most interesting and informative workshops that I attended were: Puppetry in the Library, Storytelling for the Very Young, Puppetry in Therapy, and Puppetry in Middle School Grades. There were several very good workshops that dealt with the actual making of the puppets.

"The entire week was thoroughly enjoyable and I am very glad I was given the opportunity to represent Kanawha County Public Library at the festival."

CATALOG DEPARTMENT

Miss Ruth Figgatt, Chief

A total of 2,605 books were added to the collections which number 404,523 volumes.

CIRCULATION DEPARTMENT

Mrs. Shirley Smith, Chief

The adult circulation department will renew most materials for a 14 or 28 day period if there are no reserves. The only exception will be films which must be returned promptly.

CROSS LANES BRANCH LIBRARY

Miss Sara Mathewson, Branch Librarian

Mr. Charles Hively, West Virginia Library Commission Instant Library Project Coordinator, and I have attempted, recently, to find ways which would help to reduce fuel costs and minimize comfort losses during winter and summer months. A dropped-ceiling in Cross Lanes, for example, probably would be undesirable and unsatisfactory because of the claustrophobia factor. We are confident that there is another method with attendant advantages.

ELK VALLEY BRANCH LIBRARY

Miss Kate McEvoy, Chief

It was unfortunate that some "brave" person or persons, some time after the 9:00 p.m. closing, and before 8:30 the following morning, uprooted several recently planted shrubbery. Two shrubs were allowed to remain on the library's grounds but on the ramp. The third was forced into the book return depository. However, there were no real damages. The shrubbery was replanted, the ramp swept and the carpet vacuumed. Many residents were dismayed. The vandalism was reported to the nearby state police detachment and sheriff's office.

ST. ALBANS BRANCH LIBRARY

Mrs. Helen Miller, Chief

An unofficial and incomplete record of receipts and expenditures for the St. Albans Town Fair of 1977 is noted as follows:

Receipts	\$41,070.27
Expenditures	<u>26,218.54</u>
	\$14,851.73

The above represents a substantial increase of nearly 100% when compared with the previous year. The summer of '76 was almost a complete wipe out with lots of rain and nasty weather with little or no dollar generating activity.

Zimmerman Electrical Equipment Company was invited to make a power factor analysis at the St. Albans Branch Library. Their observations suggested that no change be made at this time because it was apparent, after testing, none was needed. Purposes were interrelated: energy conservation, lower fuel consumption, reduced costs and improved savings.

You will recall that several years ago, January, 1975, when electrical power bills were high and going higher, ZEE asserted that a substantial reduction in electrical power costs was possible by making certain power factor corrections with the installation of capacitors.

Briefly, the installation was made and savings have been recorded; almost as much as the \$1,675.00 cost of installation.

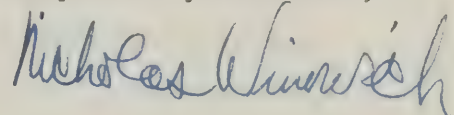
The St. Albans Library Board purchased a Singer, 16mm movie projector for use in the branch library.

BUILDING AND GROUNDS DEPARTMENT

James Thomas, Building Superintendent
Robert Henson, Maintenance Superintendent

Walls were repainted in the Drive-up/Control Room, Summer Street elevator lobbies on lower, 1st, 2nd, 3rd and 4th floors. Additionally, the corridor gallery was repainted. All of these areas are neat and attractive.

Respectfully submitted,



REPORT OF THE DIRECTOR

FOR

OCTOBER 1977

Mr. Lewis Raines presented six oil paintings to Kanawha County Public Library; previously on loan to Sunrise. Included in the gift was "Fred Harvey" exhibited frequently and in many places throughout West Virginia. By way of identification, Mr. Raines is a photographer for The Charleston Gazette and Mr. Harvey is often seen selling newspapers and directing traffic in downtown Charleston.

Sunday library service in Charleston and in St. Albans continues to be successful in spite of reasonably good weather and TV football. By way of recognition, it should be noted with pride that full library service on Sundays was begun in Kanawha County which continues to serve as a model for similar efforts in Beckley, Bluefield, Morgantown, Oak Hill, Spencer and Vienna.

South Charleston Public Library received bids on a proposed one story addition which is expected to house an auditorium, with seating for 150 persons, an art gallery and a reading area. The site presently serves as a parking area and is located on the east side of the library. The apparent low bid of \$290,850 was submitted by Ed-Pat Construction Inc., of Charleston, West Virginia.

BUILDING AND GROUNDS DEPARTMENT

James L. Thomas, Building Superintendent
Robert Henson, Maintenance Superintendent

The maintenance operation emphasis in October was on heating, winterizing and painting of Summers Street Elevator Lobby areas.

CATALOG DEPARTMENT

Miss Ruth E. Figgatt, Chief

A total of 1,927 books were added to the collection which numbers 407,589.

ELK VALLEY BRANCH LIBRARY

Miss Kate McEvoy, Chief

The Library is the place to be on a Saturday before Halloween in Big Chimney. Kate McEvoy would have said, "Ask any of the 120 children and adults who were present for fun, entertainment and refreshments."

Mrs. O. H. Harper of Clendenin served as a costume parade judge which was awarded, incidently, to a Hershey Kiss. Kate said later, "I never bobbed for apples before, but I've got a picture to prove that I got the apple, and a wet face."

EXTENSION DEPARTMENT

Miss Marilyn Long, Chief

Miss Wilma Brown, Consultant, Children's Services met with Branch Librarians at a meeting held on October 5, 1977 at the Elk Valley Branch. She discussed puppetry and story telling.

Tom Wrenn, Dunbar Library, Chief has been working very hard on book collection development at the facility which is expected to open after January 1, 1978.

GLASGOW BRANCH LIBRARY

Mrs. Margaret O. Hosimer, Chief

Marilyn Long, Margaret Hosimer and the Library Director met on October 27, 1977 at 3:00 p.m. in Council Chambers to discuss and consider matters affecting the operation of the branch library.

REFERENCE DEPARTMENT

Miss Frances L. Gerard, Chief

A special West Virginia Library Commission grant award made possible the purchase of a microfiche reader/printer.

ST. ALBANS BRANCH

Mrs. Helen Miller, Chief

A valuable bequest from Miss Sheila Dwyer enriched the St. Albans Branch Library. A total of 13 rare and valuable Beatrix Potter (Author of Peter Rabbit) figurines were given to the library as a memorial to Miss Dwyer. The gift also included special Beatrix Potter books and approximately a thousand volumes of popular fiction and non-fiction.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1977

The Bernard H. and Blanche E. Jacobson Foundation presented a gift of \$1,000.00 to Kanawha County Public Library in memory of Mr. L. K. Lovenstein. The funds will be used to purchase popular non-fiction books on history, biography and literature. The gift has been acknowledged and Mrs. Lovenstein informed. I should like to add that this generous and thoughtful expression has a cash value of \$1,613.00 because of the Library's substantial trade book discount of 38%.

The Charleston Daily Mail featured an interesting story on November 17, 1977 entitled, Fire Hazards! Capitol Street Buildings Have Share. In a left handed way, the writer identified Kanawha County Public Library and two others as being "violation free." Nevertheless, we take great pride in the fact that our staff practices good housekeeping which earns us special recognition from the critical folks - insurance underwriters and the Charleston Fire Prevention Bureau.

Mary Amstutz, Barry Geesey, Susan Hitchens, Margaret Hosimer, Joel Stern and I extend our collective thanks and appreciation to the Library Board for the opportunity to attend the annual conference of the West Virginia Library Association at The Greenbrier on November 10-12, 1977.

Mrs. Pauline Tompkins and Miss Adele Fascinola (representing the Glasgow Advisory Library Board) met with Marilyn Long, Margaret Hosimer and me to consider a wide range of matters pertaining to the operation and evaluation of the Glasgow Branch Library. It is expected that some recommendations and reports will be made to the Library Board at some future meeting.

CATALOG DEPARTMENT

Miss Ruth Figgatt, Chief

A total of 1,701 books were added to the collection which numbers 409,119 volumes.

CIRCULATION DEPARTMENT

Mrs. Shirley A. Smith, Chief

The Adult Circulation Department was convinced that paperback books, consisting of best seller fiction and non-fiction titles, should be added to the collection to meet constant reader and reserve demands. Also included were many standard titles which were expensive to replace in the hard back edition. Following some but simple processing, the nearly 2000 volumes were made ready for use and placed in special paperback racks provided by the jobber. Almost instantly, so it seemed to most library observers, paperbacks were borrowed in such bunches that very few remained. However, additional copies were purchased and the supply of paperbacks was restored.

Mr. Chris Hartman was transferred from Extension Department effective November 1, 1977. He served previously as Mobilibrary Services Librarian since September 1, 1975.

CROSS LANES BRANCH LIBRARY

Miss Sara Mathewson, Librarian

Six new members were elected to the local Advisory Board at a recent town meeting held at Andrew Jackson Junior High School. They join two persons who served previously. A roster of board members follows:

Cross Lanes Library and Cultural Association

Gene Myers, President
5454 Kingswood Lane
Charleston, WV 25312

Howard Stemple, Corresponding Secretary
5213 Baldwin Drive
Charleston, WV 25312

Mildred Aaroe, Vice President
924 Cross Lanes Drive
Nitro, WV 25143

Phillip Manker
204 Glass Drive
Nitro, WV 25143

Linda Williams, Treasurer
102 Oakland Drive
Nitro, WV 25143

Harold French
5302 Nelson Drive
Charleston, WV 25312

Sammy Worley, Recording Secretary
5454 Queensbury Lane
Charleston, WV 25312

Keith Davis
5326 E. Pamela Circle
Charleston, WV 25312

The Cross Lanes Community is beginning to think in terms of an addition to the present Instant Library facility. The advisory board and its council of approximately 20 members are hopeful that an additional unit can be installed, furnished and equipped to serve the needs of children while the original unit continues to be used for adult purposes.

DUNBAR BRANCH LIBRARY

Mr. Tom Wrenn, Chief

Even though the construction phase of the Dunbar Public Library project has been completed for some time, delays in the delivery and installation of library shelving, furniture and equipment continues to postpone the start of library service until February 1, 1978. We had expected something earlier.

ELK VALLEY BRANCH LIBRARY

Miss Kate McEvoy, Librarian

"I found a salamander in the basement the other day.
They're slippery little creatures.
I coaxed it out the back door and asked it not to
come back.
So far, it hasn't."

EXTENSION DEPARTMENT

Miss Marilyn Long, Chief

Miss Sarah Kelley a resident of Lexington, Kentucky and a graduate

of University of Kentucky, Class of 1977, was appointed Extension Librarian,
Assistant, with Mobilibrary responsibilities effective November 1, 1977.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

DECEMBER 1977

The Charleston Daily Mail, in a story headlined, Fire Hazards! Capitol Street Buildings Have Share, which appeared in the November 17, 1977 issue, identified Kanawha County Public Library and two other places as being "violation free."

Thanks and appreciation are extended to the Library Board of Directors for making it possible to send librarians, Amstutz, Geesey, Hitchens, Hosimer, Stern and Winowich to the West Virginia Library Association annual conference held at the Greenbrier.

BOYS AND GIRLS DEPARTMENT

Helen Lind, Chief

Nine schools including 311 children and teachers made scheduled visits to the Library.

BUILDING AND GROUNDS DEPARTMENT

James Thomas, Building Superintendent
Robert Henson, Maintenance Superintendent

Good housekeeping efforts were extended to the Cross Lanes and Elk Valley Branch Libraries when part-time personnel resigned and replacements became hard to find.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief

A total of 1,906 books were added to the collection which numbers 410,961 volumes.

EXTENSION DEPARTMENT

Marilyn Long, Chief

The West Virginia Library Commission was kind enough to give us a used but good generator from its Flying Book Express (trailer/tractor bookmobile) which is no longer operational. This unit replaces one which was constantly in need of repair and maintenance.

Mr. Gary Ellis, President and Mrs. Jean Andrews, Librarian, Clendenin Public Library visited the department and Elk Valley Branch on December 14, 1977.

GLASGOW BRANCH

Margaret Hosimer, Librarian

Secretary of State Mr. A. James Manchin visited the Branch on December 15, 1977. He spoke briefly about the importance of the library to the community and presented a West Virginia State Flag.

Patrons using the Glasgow Branch, this month, live in these communities: Belle, Cabin Creek, Cedar Grove, Charleston, Diamond, East Bank, Glasgow, Hugheston, Mammoth, Marmet, Shrewsbury and Smithers.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

JANUARY 1978

Kanawha County Public Library acknowledges with grateful thanks and appreciation receipt of the following gifts:

Jacobson Foundation in memory of L. K. Lovenstein	\$1,000.00
Mrs. Annie C. M. Vail	500.00
John V. Ray Fund	301.00
Mr. and Mrs. R. W. Lawson Memorial Fund	105.00

Mrs. Margaret Hosimer, Librarian, Glasgow Branch Library, resigned effective December 31, 1977. Mrs. Hosimer served previously in the Adult Circulation Department.

Mr. Russell Hansford, Marmet Junior High School teacher and resident has been designated by Mayor Sutphin to serve as that community's representative to inquire about the installation of a library building. Several telephone conversations have taken place between us. It is my intent to schedule a meeting with Mr. Hansford and include members of the Community Service Committee. West Virginia Library Commission is interested and anxious in making a gift of an OUTPOST LIBRARY (similar to a mobile home) to Kanawha County Public Library.

Mr. Forest J. Bowman and the Library Director were appointed by Governor Rockefeller to serve as members of the Advisory Committee for the Governor's Conference on Libraries which will be held in Charleston on October 12-15, 1978. The group will provide input for the White House Conference on Libraries scheduled to take place in Washington, D.C., the week of October 29, 1979. The Honorable Sam R. Harshbarger, Justice, Supreme Court of Appeals of West Virginia is the West Virginia Conference Chairman. Funding for the conference (\$40,000) is provided by the National Commission on Libraries and Information Science and by the Library Service and Construction Act.

South Charleston Public Library Board of Directors received bids on a proposed addition to the present building. Nearly 6,400 square feet of space will be added to the east side of the structure and will include an auditorium, capable of seating up to 150 persons, an art gallery and a reading section. The bid also included some remodeling. The apparent low bid of \$290,850 was submitted by Ed-Pat Construction Company of Charleston. Major funding was provided by West Virginia Library Commission and City of South Charleston.

BOYS AND GIRLS DEPARTMENT

Helen Lind, Chief

The month of January, 1978 was quieter than usual. Severe weather conditions (snow and cold) closed Kanawha County Schools for about 8 days and Kanawha County Public Library for a three day week-end (January 20-22, 1978).

BUILDING AND GROUNDS

James L. Thomas, Building Superintendent
Robert Henson, Maintenance Superintendent

Much of the department's staff time was directed towards snow removal. Special commendations were extended to Jack Goodman, Joe Harrison and Robert Henson for the long and hard work in having the steps, plaza, sidewalks and promenade free of snow and ice.

CATALOG DEPARTMENT

Miss Ruth Figgatt, Chief

A total of 2,077 books were added to the collection which numbers 408,887 volumes.

EXTENSION DEPARTMENT

Marilyn Long, Chief

The bookmobile was on the road only seven days in January. It missed 13 complete days and one partial day because of dangerous road conditions.

Librarians Mary Amstutz, Barry Geesey and Sarah Kelley attended a seminar at West Virginia State College on the new copyright law.

Respectfully submitted,

Nicholas Winonech

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1978

The Dewey Ellsworth Sampson Kuhns Building, Kanawha Charleston Health Center, was dedicated on a lovely Saturday morning, February 4, 1978. The occasion was special and the crowd was large and responsive. Mr. Kuhns is a member of the Library Board of Directors beginning in April, 1975.

Members of the library staff were part of a group of trustees, librarians and friends who represented the West Virginia Library Commission on February 2, 1978 before the Senate and House Finance Committees in support of the agency's budget request.

Kanawha County Public Library and The Links, Inc., Charleston/Institute Chapter are pleased with the patron response to the film showing of ROOTS in The John V. Ray Room. Audiences of juveniles, young people and adults numbered 70 persons for each showing. Stated differently, this means there was standing room only for the two showings held each Sunday.

The department heads and I, following considerable and careful study, chose to eliminate the use of the "penny post card" as a vehicle to remind patrons of overdue materials. We were convinced that the 9 cents per card cost did not justify the response which was almost negligible. Instead, our efforts will be directed towards telephone calls, letters and messenger recovery. Incidentally, the annual savings on the elimination of sending overdue postals is estimated to be \$800.00.

Miss Joy Bemederfer, Librarian, Glasgow Branch, was employed effective February 1, 1978.

BOYS AND GIRLS DEPARTMENT

Helen Lind, Chief

In spite of severe weather and poor road conditions, children and

teachers from four schools visited the department, were introduced to books, reading and libraries and registered for borrower's cards. Also, programs were given by Luann Toth, Children's Librarian, on Wednesday and Friday mornings at the following day care centers: Davis Creek, Kanawha County Family and Children's Center, YWCA, Ruffner, Kiddie Kollege, Child Care, Orchard Manor, Oakhurst Day Care and Kennedy Center.

Helen Lind and Luann Toth attended an in-service meeting for Title I Reading Education teachers' aides. The meeting was held on February 9, 1978 at the Board of Education with H. Lind and L. Toth participating in the program. Story-telling, reading aloud with children, and programs for children at the public library were discussed and demonstrated.

ADULT CIRCULATION DEPARTMENT

Shirley A. Smith, Chief

Miss Margaret A. Mills, West Virginia Department of Education, borrowed 15 framed art reproductions and 15 pieces of sculpture to exhibit at a statewide multi-cultural conference held in Charleston on Saturday, February 25, 1978.

Beginning Wednesday, February 15, 1978 the library temporarily suspended evening hours because of the coal miners' strike and resulting energy crisis.

DUNBAR PUBLIC LIBRARY

Tom Wrenn, Chief

Tom Wrenn taught a class at West Virginia State College on the planning and evaluation of public library services.

Tom Wrenn was invited to be on a panel discussion ("Moving Together as a Team") at the annual conference of the Association for Community Education held in Morgantown on Thursday, March 23, 1978.

GLASGOW BRANCH LIBRARY

Joy Bemederfer, Librarian

"Two weeks is not much opinion-formulating time, so I am only comfortable giving my general impressions of the Glasgow Library and community. I have enjoyed meeting the community leaders and their families, including a minister, the mayor, policemen, town recorder and local residents. Glasgow is a small and proud community that is motivated towards improving its living conditions and promoting a good environment for its children."

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

MARCH 1978

Miss Marilyn Long, Chief, Extension Librarian, resigned effective April 25, 1978. She will be married on May 6, 1978 and plans to move to Pittsburgh, Pennsylvania where she will make her new home and continue her career. Miss Long served previously as Children's Librarian, St. Albans Branch from October 1, 1974 to February 1, 1976. A search committee of Don Springer, Marilyn Long, Joel Stern and Nicholas Winowich will interview candidates. A recommendation will be submitted to the Library Board. This is in compliance with the Long Range Plans approved at a meeting held on October 6, 1976:

"It is recommended that the Board formally approve in advance of hiring or promotion only the following positions: Director, Assistant to Director, Department Chiefs, and Heads of larger Branches."

The vacancy is expected to be filled by June 1, 1978.

Miss Evelyn Coskey, Librarian, Adult Circulation Department, resigned effective March 15, 1978 to accept a position in the Covington, Kentucky Public Library. Miss Coskey served previously in the Extension Department from June 15, 1964 to March 1, 1976 and, more recently, from March 1, 1976 to March 15, 1978 in the Adult Circulation Department.

Mr. Christopher Hartmann, Librarian, Adult Circulation Department, resigned effective April 1, 1978 for the purpose of opening and beginning a book store career in what he hopes is a "sunny" southern Florida. Chris served previously in the Extension Department from September 1, 1975 to November 1, 1977 and, more recently, from November 1, 1977 to April 1, 1978 in the Adult Circulation Department.

Mrs. Barbara Charlton, Librarian, Adult Circulation Department, was employed effective April 1, 1978. Mrs. Charlton is a graduate of George Peabody School of Library Science and was employed previously as a substitute, part-time librarian.

The electrical energy crunch imposed by Appalachian Power Company on many of its customers is over. The challenge of a 30% reduction in the use of electrical energy was met satisfactorily. Shorter hours (closing at 5:30 p.m. each day), reduced lighting, little or no elevator service, infrequent use of humidity control, other shortstopping measures and an understanding and cooperative staff made it possible for the Library to fulfill its commitment.

Appalachian Power Company refund checks were received for the Main Library (\$3,902.06) and St. Albans Branch (\$816.21). Others for Elk Valley and Cross Lanes are expected. None is due for Glasgow since the branch shares the building with the Town of Glasgow who is responsible for all utility costs.

BUILDING AND GROUNDS DEPARTMENT

James L. Thomas, Building Superintendent
Robert Henson, Maintenance Superintendent

Mr. Robert Henson, Maintenance Superintendent, was on sick leave from March 1, 1978 through March 16, 1978 because of minor surgery.

CATALOG DEPARTMENT

Miss Ruth Figgatt, Chief

A total of 3,339 books were added to the collection which numbers 414,190 volumes.

CIRCULATION DEPARTMENT

Mrs. Shirley Smith, Chief

Regular evening hours were resumed beginning Wednesday, March 29, 1978. Patron reaction was favorable: "We're glad that you're open until 9:00 p.m." and/or "You shouldn't have closed at 5:30."

GLASGOW BRANCH LIBRARY

Miss Joy Bemederfer, Chief

The following editorial appeared in The Charleston Gazette issue of March 13, 1978:

"Editor the Gazette:

"As a student at DuPont High School, I recently had an opportunity to use the facilities of the Glasgow branch of the Kanawha County Public Library. It is a quiet place to do homework with a lot of handy reference material.

"The two ladies who maintain the library, Ms. Joy Bemederfer, and her assistant, Mrs. Maria Porter, are more than willing to assist you with any material you may need.

"The library offers a variety of programs for the public at no charge. These include full-length movies, marionette shows and art exhibits. Every book that is in the main library in Charleston is available upon request. In addition to the above, the following is offered:

"You can borrow films, phonograph records and magazines; get help in planning group programs; you can even check out paintings to hang on the walls of our home. You can trade paperback books.

"All of this is available to the citizens of the Upper Kanawha Valley! I would like to take this opportunity to urge them to make full use of it. Thank you.

"James D. McDaniel
Sophomore,
DuPont High School"

The letter "brought a lot of positive attention and first time visitors to the library."

ELK VALLEY BRANCH LIBRARY

Miss Kate McEvoy, Chief

Circulation of library materials and patron attendance at special library programs continue to be favorable in spite of shorter library hours.

Fifteen inch letters - ELK VALLEY PUBLIC LIBRARY - were purchased and will be installed to identify the building for travelers heading north on U.S. 119.

Respectfully submitted,

Nicholas W. Smith

REPORT OF THE DIRECTOR

FOR

APRIL 1978

The electrical energy crunch is over. Regular library hours (Monday through Friday, 9:00 a.m. to 9:00 p.m., Saturday, from 9:00 a.m. to 5:30 p.m.) were resumed effective April 24, 1978. The Appalachian Power Company challenge of a 30% reduction in the use of electrical energy was met satisfactorily. Shorter hours, reduced lighting, little or no elevator service, restricted use of electrical fixtures (stove, refrigerator, coffee pots) and a cooperative staff and patrons are factors which made it possible for the Library to meet its commitment.

BUILDING AND GROUNDS

Robert Henson, Maintenance Superintendent
James Thomas, Building Superintendent

Special, tailor-made shelving was built by Robert Henson and installed in our duplicating room for the purpose of housing a vast inventory of library and office supplies.

Mr. Henson cut and installed plastic fluorescent light diffusors in the St. Albans Branch. The "egg-crate" design purchased nearly 15 years ago was discolored and no longer practical. As a matter-of-fact, it impeded or reduced the amount of light and needed to be replaced.

BOYS AND GIRLS DEPARTMENT

Helen Lind Thomas, Chief

On Thursday evening, April 13, 1978, Helen L. Thomas and Luann Toth were invited to speak to a group of parents, teachers and administrators at the Board of Education. The meeting, chaired by Ms. Nancy Douglas, concerned the Title I Reading Program in the Kanawha County Schools. Ms. Thomas and Ms. Toth gave demonstrations of storytelling and reading

aloud with children and informed the group of the services offered to parents, children and teachers at the public library.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief

A total of 2,942 books were processed and added to the collection which numbers 416,416 volumes.

CIRCULATION DEPARTMENT

Shirley A. Smith, Chief

Fashion Show for the Working Woman was one of the most interesting and well attended programs to be sponsored by Kanawha County Public Library. It was held on Wednesday afternoon, April 12, 1978 in The John V. Ray Room. The SRO crowd of nearly 100 persons saw exciting fashions which were described by Louise Corey Palumbo. Several members of the staff served as models.

Mrs. Barbara Charlton, a library school graduate of the University of Kentucky, was appointed Adult Circulation librarian effective April 1, 1978.

CROSS LANES BRANCH LIBRARY

Sara L. Mathewson, Librarian

Congressman John M. Slack visited in the library with area residents on Saturday, April 8, 1978. He treated the nearly three dozen persons with a box lunch.

DUNBAR BRANCH LIBRARY

Tom Wrenn, Librarian

The Dunbar Branch Library observed a special dedication ceremony on Sunday afternoon, April 23, 1978. Speakers included:

Mr. Charles B. Maxwell, Dunbar Public Library Board, Member
Honorable Frank B. Leone, Mayor
Mr. Herman G. Smith, Dunbar Public Library Board, President
Mr. Donald F. Springer, Kanawha County Public Library, Vice-President
Mr. Frederic J. Glazer, West Virginia Library Commission, Executive Director
Honorable Sam B. Harshbarger, West Virginia Supreme Court of Appeals, Justice

A brief history of the library and construction project follows:

It was a dream in 1961. Seventeen years later, it is a dream come true.

The dedication of the Dunbar Public Library on April 23 is a tribute to the perseverance, diligence and unceasing effort on the part of the city's Library Board and various public bodies.

In 1961, Mayor Dale Long appointed a Library Board made up of Herman G. Smith, President, Charles B. Maxwell, Martha Klein, Helen F. Smith and George Denton. Mayor Long had named a library as a priority item in his campaign. On his request, Councilman Earl Graves moved to purchase a one-story portable classroom that was no longer being used by the Dunbar Junior High School. This building cost \$50 and was looked upon as the base for a temporary library which would be replaced eventually by a more imposing permanent structure.

The portable building was renovated by Henry Elden and Associates, an architectural firm, and was permanently located on vacant city property in the 1300 block of Myers Avenue.

The renovated building opened in February, 1965, with a stock of 3500 books. The first year, the library circulated 14,683 books. By June, 1977, twelve years later, 241,565 books had been checked out by citizens of the community.

In 1973, Mayor Frank Leone pledged to the citizens that he would build a modern library structure which would serve as both a book dispensing institution as well as a city-wide culture center.

On December 9, 1976, ground was broken by Mayor Frank Leone, Board President Herman Smith and R. David Childers, representing the West Virginia Library Commission, at the corner of 12th Street and Myers Avenue for a new building. Constructed with earth-tone brick, the new building is of contemporary design, with traditional characters. The interior is cathedral style with high beams of natural wood. It is fully carpeted and the interior is accented with brick. The library has 15,000 volumes with \$42,000 worth of books on order, a music listening center, two art exhibit areas, and a community room with a capacity to seat 160 individuals. The book capacity of the library is 34,000 volumes.

The structure was designed by Jerry Goff of St. Albans, a partner in Wilson and Goff Associated Architects of St. Albans. The total cost of the library was \$526,500.

No city money was spent in its building. The library is built on Urban Renewal property bought by the Kanawha County Commission for \$72,500. The West Virginia Library Commission contributed \$250,000 to the library fund and the city council used community development grants and federal revenue sharing funds to make up the \$204,000 needed to complete the building. In addition, the city was given a \$125,000 non-cash credit by building on the Urban Renewal property. This credit will go toward the \$800,000 development cost share that the city is required to pay Urban Renewal for development within Urban Renewal boundaries.

The library is operated by the Kanawha County Public Library Board as a branch library.

The total cost of running the library is expected to be between \$50,000 and \$75,000 annually. The city will contribute approximately \$15,000 of this amount based upon a cost of \$1.50 per capita. This is actually a \$7,000 decrease from what the city has paid in the past to run the one-room library.

Mrs. Klein died before the structure she had worked for so diligently was completed. She was replaced on the Library Board by Mrs. Dolores Ollice.

The librarian is Tom Wrenn. Members of his staff include Mary Hermansdorfer, Betty Good and Mitzi Spangler. Danny Dixon is the custodian of the new library.

EXTENSION DEPARTMENT

Marilyn Long, Chief

Miss Marilyn Long resigned effective April 25, 1978. She is moving to Pittsburgh, Pennsylvania where she will marry Mr. Carl Graham, formerly of Charleston, West Virginia.

Miss Jo Ellen Flagg was appointed Chief, effective June 1, 1978.

Mr. Joel Stern will serve as interim Chief until Miss Flagg comes on board.

Respectfully submitted,

Nicholas Winnick

REPORT OF DIRECTOR

FOR

MAY 1978

Clendenin Public Library, Clendenin, West Virginia dedicated its new library facility on a beautiful, warm, Sunday afternoon, June 4, 1978 at 3:00 p.m. Mr. Dewey E. S. Kuhns, Member, Kanawha County Public Library Board of Directors, was the principal speaker. Dr. O. M. Harper, Member, Kanawha County Public Library Board of Directors, was the guest of honor for whom a special bronze plaque was installed to identify the location of a special collection of books. Music was furnished by the talented Clendenin Jr. High School band. Refreshments and fellowship followed.

Grant-in-Aid funds are public library appropriations of the Legislature and Governor and distributed through the West Virginia Library Commission. The amounts have improved during the past four years and provide this institution and its branches with essential resources. A brief review follows:

<u>Fiscal Year</u>	<u>Amount</u>	<u>Per Capita Appropriation</u>
1975/1976	\$103,399	45.05 cents
1976/1977	\$213,182	\$1.00
1977/1978	\$222,255	\$1.0425
1978/1979	\$260,000 (est.)	\$1.20 (est.)

GIA for the current fiscal year, 1978/1979, might be improved from estimated \$1.20 per capita. West Virginia Library Commission will attempt to reduce its expenditure schedule so as to permit additional funding.

There are two librarian vacancies which are expected to be filled by qualified persons within a month or two. The adult circulation position should be completed by July 1, 1978. The other, Branch Librarian, Elk Valley, might remain open through August, 1978. In the event that such circumstance prevails, librarians from the Extension Department will "man the ramparts."

Kanawha County Public Library, in cooperation with West Virginia and Marshall Universities, is participating in a federally funded, job opportunity program for worthy/deserving college/university students. Each person receives work experience in an occupation of one's choosing at minimum hourly equivalency (\$2.65). The library's cost is only 20% for which we receive an immeasurable value. The young people are alert, conscientious and bright.

The Library's first surplus book sale is scheduled for Saturday, June 10, 1978 beginning at 10:00 a.m. In case of bad weather, the book sale will be "housed" on the "porch" facing Capitol Street instead of taking up temporary residence on the Promenade (walk way connecting Capitol and Summer Streets). We are confidently optimistic that proceeds from the surplus book sale will generate nearly \$800.00 in library revenue.

CROSS LANES BRANCH LIBRARY

Miss Sara L. Mathewson, Librarian

Three hundred children from Cross Lanes schools participated in the "Wonderful World of Reading" program sponsored by the Branch. Jewel Gorden, fourth grader, Boreman School read 302 books. She was the winner.

ELK VALLEY BRANCH LIBRARY

Miss Kate McEvoy, Librarian

May, 1978 marked the birth of a new newspaper in the Elk Valley community - the JELLYBEAN JOURNAL, written by local children and published by the Elk Valley Branch Library. Issue #1 is enclosed for your enjoyment. Issue #2 will be "published" in August or September.

Copies were distributed to each elementary school in the branch service area and to children who visited the library. The authors were delighted to see themselves in print.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

JUNE 1978

The following newspaper story by Mr. Adrian Gwin appeared in the Charleston Daily Mail on Thursday, June 8, 1978 and is reproduced in its entirety:

"SO NEAR...AND SO FAR!"

"So near and yet so far...

"Odd how things get lost right under your nose.

"Armstrong could have leaned back and almost touched the book at any moment during the six years it was lost.

"At any rate, he'll get four of his five dollars back, for he paid for it and they're going to refund his money.

"One day last week I had occasion to consult Roget's Thesaurus for a word. The office copy was temporarily missing from its accustomed place and we bethought a copy that had been placed on the shelf under the dictionary stand in 1946.

"Dusty it was, for true, but available. As we groped in the narrow little shelf in the center of the Daily Mail newsroom, we noticed another book alongside, not quite as dusty but obviously there a long time.

"Nosy, we slipped it out. It is a Kanawha County Public Library book - "The Ohio" river, and the card in the pouch showed it to have been due for return on June 1, 1972.

"An autographed copy!

"The dusty tome is announced on the flyleaf as 'one of a special limited Valley Edition' and is autographed by the author, R. E. Banta.

"Bet the library would like to have it back.

"Wonder who checked it out.

"Down on Capitol Street at the library we encounter Mrs. Shirley Smith, head of the circulation department, who is as cautious as a security guard at Los Angeles airport.

"No, she can't tell me who checked the book out. Where did I get it?

"It appears that I am suspected of some intrigue or dastardly deed - and all I wanted was to trace the book for a story, if there was a story there.

"Profuse in her thanks, Mrs. Smith said the book is out of print and quite valuable to the library and she will check up its past history for me - if the person who borrowed it doesn't mind being identified.

"Oh! The old 'protection against invasion of privacy' thing.

"She called a day later. Record complete, she finds that our colleague, George Armstrong, copyeditor and critic, had paid \$5 in November, 1974, for losing 'The Ohio' two years earlier.

"We are going to refund \$4 of the amount to him,' she said.

"George Armstrong will be glad.

"He's the type of guy, like me, who could lose his ears if they flap loose. The book must have been right there all those years. Within five feet of his desk-slot, but tucked away under the big dictionary stand, in a shelf that is used perhaps twice in a decade.

"It's a good book, full of wonderful things of Ohio River history from the earliest time to the present - things like the days of flatboats and steamboats, of Daniel Boones and Ring-tailed Roarers, when the Ohio was the highroad to the West.

"Perhaps,' says the author, 'The Ohio, connecting the North, South, East and West...is, as its people like to think, REALLY the heartland of the nation!'

"And to think that the book was 'lost' in the very heartland of the Daily Mail Newsroom for six years, within a swivel-chair's touch of the loser."

Construction of a new \$700,000 Community and recreational center in Belle, Kanawha County, is scheduled to begin in late summer, 1978. The new community complex will house a basketball gymnasium and adjoining stage, new town offices, a library, meeting rooms, kitchen and storage areas. Funding for the project will come from the state, Kanawha County Regional Development Authority and

local sources. The new facility will be located on East Dupont Avenue at Eleventh Street. It was designed by William Marcus Haynes and Associates of Charleston.

The Library's first surplus book sale was held on a lovely Saturday, June 10, 1978 from 10:00 a.m. to 4:00 p.m. It was staffed by library employees; all of whom had a good time wearing special hats, colorful tee shirts and non-descript loose-change aprons. Income totaled \$743.79 which was deposited in the library's revenue account.

BOYS AND GIRLS DEPARTMENT

Mrs. Helen Lind Thomas, Chief

The summer reading club became active immediately after the closing of school on June 9, 1978. Approximately 300 children have joined and are actively participating in either the reading club for older children (grades 4 to 7) or the club for younger children (grades 1 to 3). The "Read-to-Me" club designed for pre-school and kindergarten children is in its second year and is proving to be very popular.

CATALOG DEPARTMENT

Miss Ruth Figgatt, Chief

A record number of books were processed in June, 1978 when 4,489 volumes were added to the collection. The previous high was reached in March, 1977 when 3,584 books were cataloged. The collection numbers 422,304.

ELK VALLEY BRANCH

Kate McEvoy, Librarian

People driving north on U. S. Route 119 now know that the attractive, white stucco building they see is the Elk Valley Branch Library. Robert Henson,

Maintenance Superintendent completed mounting of letters which identified the facility.

Kate McEvoy, before she left to return to Pittsburgh to work on a degree in counseling, said, "Working at the Elk Valley Branch Library has been fun, challenging, educational and satisfying...You can bet that I will miss the place and the people."

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

JULY 1978

There were several changes in personnel last month and they are recorded as follows:

Mrs. Shirley A. Smith, a member of the Catalog Department staff and Chief, Adult Circulation, resigned effective July 31, 1978.

Mrs. Barbara Charlton, a member of the Adult Circulation Department, resigned effective August 14, 1978. Mrs. Charlton's husband, a Union Carbide employee, was being transferred to another state.

Mr. John A. Kelly a graduate of Xavier University and the University of Kentucky School of Library Science, was employed effective July 1, 1978.

Mr. Kelly fills the Evelyn Coskey position.

Ms. Kathleen Whalin, a graduate of Eastern Illinois University and the University of Illinois Graduate Library School, was promoted from Children's Librarian, St. Albans Branch, to Branch Librarian, Elk Valley Library.

Mrs. Wilma Higginbotham, formerly, Life Styles Editor, The Charleston Daily Mail was employed on a part time basis effective August 14, 1978 to retrieve, upon patron request, back issues of newspapers and magazines. She becomes another person in our very successful effort to employ Senior Americans. I can't say enough about the program. Senior Americans do the job only one way--well done and with energy, enthusiasm, dedication, dependability and happiness. We really get our money's worth.

BOYS AND GIRLS DEPARTMENT

Helen Lind Thomas, Chief

The weekly summer film programs continue to draw sizeable audiences of children. The Wednesday afternoon shows attracted crowds numbered at 93, 76, 127 (to see "Dr. Seuss on the Loose") and 95 persons.

The Peter Rabbit 75th Anniversary celebration of September 25, 1977 was such a big success, especially the marionette show in which we used marionettes designed and made by Mrs. Grace Talbot, we decided to make this show an annual event.

This year the show was given on Thursday, July 27, 1978, at "high-noon" on the Library Plaza. Morton and Grace Talbot were here to help with the performance and were assisted by Children's Department staff. The patron response was encouraging. Nearly 250 persons as-well-as countless passers-by attended the show.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief

A total of 2,288 books were added to the collection which numbers 425,118 volumes.

EXTENSION DEPARTMENT

Jo Ellen Flagg, Chief

Kyle Hedrick, an 8 year old third grader at Elkview Elementary School, submitted the winning entry in the "Color the Bookmobile" contest. He also won a \$25.00 savings bond from The Charleston Daily Mail. The winning design and color scheme, judged by Mrs. Mary Black, Mrs. Ellie Schaul and Mr. Milton Koslow, along with Kyle's name and school will appear on the new bookmobile expected to be delivered before December 31, 1978. As a final activity, the young boy, his parents and Sarah Kelley (bookmobile librarian) were luncheon guests of Miss Marilyn Long, former Extension Department Chief.

GLASGOW BRANCH

Ms. Joy Bemederfer, Branch Librarian

Beginning July 6, 1978, Glasgow Branch Library had its own "Library News Column" in the Montgomery Herald.

Patrons using the library during the month of July, 1978 are residents
of the following communities:

Belle
Cedar Grove
Charleston

Gauley Bridge
Glasgow
Hugheston

London
Longacre
Mammoth

Shrewsbury
Smithers

Respectfully submitted,

Nicholas Winourch

REPORT OF THE DIRECTOR

FOR

AUGUST 1978

Kanawha Banking and Trust Co., N.A., Mr. William N. Shearer, Jr., President, presented a water-color painting by Paul Klein of Dunbar, West Virginia to Kanawha County Public Library. This very handsome work shows Capitol Street on a rainy morning and features both institutions. The gift was hung in the Library Board Room and acknowledged.

The very successful and popular Sunday service is once again scheduled to be resumed in Charleston and in St. Albans effective September 12, 1978 and end, for the year, on May 27, 1979. You will recall, that we do not offer Sunday service, for obvious reasons, during the summer months of June, July and August.

City of Charleston Regatta Week was observed from Monday, August 28, 1978 through Monday, September 4, 1978. Several musical events, including Blue Grass/Country and Rock, were featured on the Library's Plaza, which incidentally, served as a stage for Capitol Street listeners. On both occasions, street department employees returned on the mornings after to help clean-up what debris had accumulated from the night before.

BOYS AND GIRLS DEPARTMENT

Helen Lind Thomas, Chief

Response to the summer reading clubs was quite good with a total of 115 children completing the club requirements and earning certificates. Fifty-one children earned certificates in the grade 4 - 7 group, forty-two earned certificates in the grade 1 - 3 group, and twenty-two earned certificates in the pre-school group.

A story telling program was planned for the culminating activity of the reading clubs on Wednesday, August 30. Adrian Gwinn of the Daily Mail and

storyteller of merit was guest storyteller for the occasion giving us several Uncle Remus stories and "Little Orphan Annie," by James Whitcombe Riley. A part of the program was sing-along with Tom Wrenn from the Dunbar Library playing his guitar and leading the sing-along. Reading certificates were given out to the children and then refreshments were served. The local MacDonald's once again very graciously supplied all the orange drink. Cookies were donated by Ms. Lind, Ms. Toth and by several mothers. The program was a success. An audience of 180 children and parents attended the festivities.

ADULT CIRCULATION DEPARTMENT

Mr. Tom Wrenn, Penn State University, class of 1974 and the University of Pittsburgh Graduate School of Library and Information Science, 1975, was promoted from Dunbar Branch Library to Chief, Adult Circulation Department, effective September 11, 1978.

Miss Susan H. Hitchens, librarian, was invited to serve as Acting Chief following the resignation of Mrs. Shirley Smith.

DUNBAR BRANCH LIBRARY

Dunbar's former library was housed in a portable classroom building which the Dunbar Library Board purchased in 1965 from the Kanawha County Board of Education. The building was moved to a site at 1330 Myers Avenue which the library board leased from the city of Dunbar at the rate of \$1.00 per year. The library board has paid a rental fee for the site through 1990.

When the library moved to its new building, the Dunbar Library Board retained control of the old building and began making plans for the Dunbar Culture and Art Center. An agreement was reached between City Hall and the Library Board concerning the funding and operation of the center. The Dunbar Library Board will be budgeted \$6000 per year (FY 78-79) for the maintenance of the old building. The custodian who worked at the old library, Orville Hayes, continues to work for

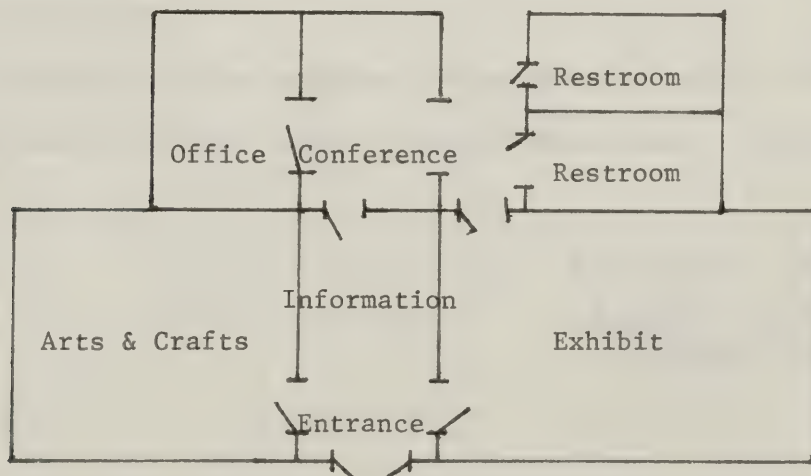
the library board at the center. Four thousand (4,000) additional dollars were allocated to make structural improvements (discussed below).

Programming personnel will come from Parks and Recreation, Community Education, and the community at large. Planning and administration of programming is the responsibility of the program committee (Chairman Stephen Crowley, Branch Librarian, Ronnie Oldaker, Director, Parks and Recreation; and Dolores Ollice, Member, Dunbar Public Library Board.

IMPROVEMENTS

The building has been extensively remodelled. The exterior has been completely repainted and the interior has been rebuilt to include an entrance way panelled in natural birch, an exhibit room panelled in pine painted white, and arts and craft room with utility sink and ceramic kiln, a small office, and a small meeting room.

Track lighting has been used extensively in the exhibit room and entrance hall. In addition, the building has been rewired. A sketch follows:



PROGRAMMING

The Dunbar Culture and Art Center exists for the encouragement of cultural programs, to create and sustain a climate of thought, imagination and inquiry, to promote the broad dissemination of cultural resources, and to assist existing cultural organizations to provide better public services.

Programs and services will include:

1. Programs concerning the fine arts; music, art, theater, literature, and cultural heritage.
2. Information services for existing cultural events and opportunities offered by federal, state, and local organizations and governmental agencies.
3. To support creativity among artists and to identify and preserve our cultural heritage thru exhibits, displays and workshops.
4. To utilize the Dunbar Culture and Art Center as a focal point for community involvement with the arts thru meetings, lectures and classes.

GLASGOW BRANCH LIBRARY

Ms. Joy Bemederfer, Librarian

The branch's newspaper column, of "Library News" continued in the Montgomery Herald with articles on services to the handicapped, summer reading program and new films.

A new system of coupon exchange was established to give patrons an opportunity to exchange unwanted store coupons for more useful ones. The idea is working very well.

Respectfully submitted,

Nathaniel Winovich

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1978

The Baker and Taylor Company, book vendor to Kanawha County Public Library, announced, by letter of September 12, 1978, that it was improving the Library's discount schedule from 38% to 39.1%. The additional 1.1% discount, on first blush, may seem small. However, it is expected to save us approximately \$1,027.00; a sum which is based upon the previous year's expenditure record with Baker and Taylor. Additionally, their delivery record is good. This means that most of our book orders are on hand within 10-14 days, a reasonably good track record.

Some interesting facts on public libraries developed by the West Virginia Library Commission

Public Libraries extend services from 142 locations

Loaned 5,543,743 books

Own 2,676,161 volumes

Average Book Cost:

Trade (popular non-fiction) \$16.32

Technical 19.19

Fiction 9.87

Juvenile 5.87

Periodicals 23.54

Bookmobiles provide neighborhood service at 1,325 locations
in 27 counties.

Get support from different sources:

Municipalities 13.4%

County Commissions 20.2%

Boards of Education 13.3%

Federal Revenue Sharing 6.1%

State Grants-In-Aid 38.8%

Miscellaneous Income 8.2%

Expended \$6,787,355

The library's Messenger or "chaser of bad accounts," retrieved, from patrons with overdue materials, 598 books whose combined value totaled \$3,282.00. Our person-in-charge makes use of daily postal reminders, telephone calls which are entered only between the hours of 10:00 a.m. and 4:00 p.m. and visitations after 10 o'clock in the morning and before 4:00 p.m., Monday through Friday. He very seldom encounters any problems. The delinquent patrons are understanding and appreciative of the service; the messenger is fair and reasonable; and the Library is assured of continued goodwill.

An Ad Hoc Committee of librarians is actively engaged in the process of preparing regulations and guidelines on the use of the video cassette in Kanawha County Public Library. Three units, one each to Charleston, Dunbar and St. Albans were awarded by West Virginia Library Commission to Kanawha County Public Library through the Library Services and Construction Act. The Committee is composed of Susan Hitchens, Chairperson and the Library's Media specialist; Tom Wrenn, Chief, Adult Circulation Librarian; Helen Miller, Branch Librarian, St. Albans; Stephen Crowley, Branch Librarian, Dunbar; and Helen Lind, Chief, Boys and Girls Department. The group, after visiting with Columbus, Ohio Public Library staff, intends to meet with other West Virginia Public Library video cassette recipients (22) before submitting a draft proposal of goals, purposes, rules, regulations, programs and services.

Miss Denise Schindehette a Magna Cum Laude graduate of Bethany College, class of 1977, and the University of Pittsburgh Graduate School of Library and Information Science, class of 1978, was employed Circulation Librarian effective September 1, 1978.

Mr. Stephen Crowley, a graduate of Juniata College, Huntington, Pennsylvania, class of 1973, and Western Michigan University, class of 1975, was employed Dunbar Branch Librarian effective September 11, 1978.

BOYS AND GIRLS DEPARTMENT

Helen Lind, Chief

Collections of books prepared and loaned to teachers from the department increased to a total of 74 collections. This is the highest number of book collections prepared by the staff librarians during any one month since September, 1972. A collection may have as many as 100 books and as few as 25.

BUILDING AND GROUNDS

James Thomas, Superintendent

Robert Henson, Superintendent, Maintenance

All draperies within the Charleston building were dry cleaned and hung. Perhaps because of good housekeeping and an effective filtering system, work of this kind is done every 3 or 4 years.

The insurance carrier's boiler inspectors visited the library on September 12, 1978 and declared the 2 heating units to be safe and in proper working condition.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief

A total of 2,767 books were added to the collection which numbers 430,828 volumes.

The public card catalog, consisting of 648 drawers, like Caesar's Gaul, was divided into 3 parts: by Author, Title and Subject. Our experience in St. Albans, Cross Lanes, Elk Valley, Glasgow and Dunbar told us that this move was desirable because it was much easier to use by patrons and staff that a straight dictionary or alphabetical arrangement of cards.

DUNBAR BRANCH LIBRARY

Stephen Crowley, Branch Librarian

The Dunbar Library Board authorized a grant of \$300.00 to be paid to Stephen Crowley for moving expenses from Morgantown. The funds are from a special allocation made previously by the City of Dunbar to the Dunbar board.

ELK VALLEY BRANCH LIBRARY

Kathleen Whalin, Branch Librarian

We have an entirely new staff at the branch because their predecessors returned to graduate school and college and the other member enlisted in the Navy. New personnel are: Kathleen Whalin, Branch Librarian; Cecilia Long, Special Clerk; and Janet Sullivan, Junior Clerk.

Miss Whalin was appointed Branch Librarian, effective September 1, 1978.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

OCTOBER 1978

COOPERATIVE GOVERNMENT PURCHASING through Kanawha County Schools, Kanawha County Commission, City of Charleston and the State of West Virginia makes it possible for Kanawha County Public Library to buy quality supplies, materials, furniture and equipment, at substantial savings. Some examples, to name only a few, of stretching the dollar are noted as follows:

Gasoline	33% savings on pump price
Tires	40% savings on list price
Steel Chairs and Desk	40% savings on list price
Paints	60% savings on list price
Fluorescent Lights	75% savings on list price

Our discounts on goods, although satisfactory, were not as dramatic. If there is an explanation, perhaps it might be that the governmental units are larger buyers with stronger dollar crunch and they expect to receive more favorable considerations.

Kanawha County Public Library, in Charleston, will reserve one free-parking space for physically and visually handicapped library users. Parking will be made available as follows:

Monday through Friday	5:30 p.m. to 9:00 p.m.
Saturdays	9:00 a.m. to 5:00 p.m.
Sundays (when open)	1:00 p.m. to 5:00 p.m.

A specially designed showcard was installed recently in each of the 54 buses operated by KRT. The colorful and specially designed layout, orange on yellow card stock, was created by staff and printed, for a nominal charge, by the West

Virginia Library Commission. The card tells the story of some of the library's services, it identifies locations and invites readers to visit and use our facilities.

Staff of Kanawha County Public Library contributed, in cash and in pledges, a sum of \$580.00 to the United Way.

Delivery of the 1979 Chevrolet chassis from their factory in Flint, Michigan to Gerstenslager, bookmobile designer, in Wooster, Ohio has been delayed "because of parts and shipping problems." We were reasonably optimistic in May, 1978, when the bid was awarded to Tag Galyean Chevrolet, that the completed unit would be delivered to Kanawha County Public Library by the end of the year. It becomes obvious, however, that our expectations are subject to change. We resist the temptation of further guessing because of a faulty crystal ball.

The National Register of Historic Places recently placed Kanawha County Courthouse on its preservation list. In making the announcement, the Society said:

"The impressive structure, done in 'Richardsonian' Romanesque revival style made popular by the great American architect Henry H. Richardson, dates to 1892. Two additional wings were added at later dates. The last addition was executed by H. Russ Warne, popular Charleston architect, and his associates Lewis G. Tucker and Randolph Patteson (the latter still lives in Charleston). The Kanawha County Courthouse is the largest and now a rare surviving example of the Romanesque style in the Kanawha Valley, reflecting the heavy enrichment of buildings with carved stone ornament, masonry, bands of different design, towers, colonnettes, all capped with red roof tiles."

BOYS AND GIRLS DEPARTMENT

Mrs. Helen Lind Thomas, Chief

A new program developed for and sponsored by the television series Captain Kangaroo, titled "Picturepages," makes a reading readiness worksheet available to all pre-school children. "Picturepages" are made available to the public through local libraries. Kanawha County Public Library received a supply of 1,820 copies from West Virginia Library Commission.

The supply on hand in Boys and Girls has been used by a number of day care centers and nursery schools as well as being distributed to the public at large. Every Thursday morning the children who come to the pre-school program receive a new picturepage to take home. These reading readiness sheets are popular with the young children.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief

A total of 1,648 books were added to the collection which numbers 431,988 volumes.

DUNBAR BRANCH LIBRARY

Stephen J. Crowley, Librarian

Some shelving, tables, chairs and rugs were loaned to West Virginia Library Commission for use at the recent "Info Show" held in the Charleston Civic Center, October 12-15, 1978. There was some loss and damage. A colorful accent rug was lost for which compensation was received from West Virginia Library Commission. Some of the wood furniture was damaged, probably when in transit. All scratches and scars, however, will be repaired by a professional carpenter employed at the Science and Culture complex.

EXTENSION DEPARTMENT

Jo Ellen Flagg, Chief

October was a problem month as far as the Mobilibrary schedule was concerned. Over half of the unit's scheduled stops were cancelled because of various mechanical problems. The vehicle was finally repaired and the regular schedule was resumed on October 27, 1978. In total, 52 out of 89 scheduled stops were missed.

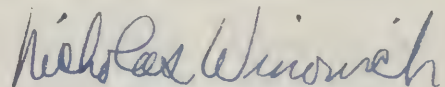
During this time, however, the Extension staff tried to set up alternate arrangements for a few of the community stops. One such alternate stop was at East Bank where "Mini Mobilibrary" service was provided by using the library delivery van. The staff took two truck loads of books and previously requested items to the East Bank Town Hall where we used the Council Room as our browsing area. One of the local patrons, Ms. Betty Underwood, helped us by notifying people in the community that we were coming. Considering this sudden change in procedures, we had quite good response and circulated 38 books. Plans had been made to provide similar "Mini" service to Pratt, Marmet and Belle but the Bookmobile was back in operation before this became necessary.

The Bookmobile Librarian, Sarah Kelley, is in the process of developing the Spring Mobilibrary schedule. Because of the size of the new Bookmobile, some changes in the traditional schedule will have to be made. Ms. Kelly is considering several new stops.

The Homebound program continued as usual during October with a total of 438 items circulated through the home delivery service and 840 items circulated through the various deposit collections.

Attendance at the film programs in senior residences increased slightly as 125 people attended 8 film showings.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Nicholas Winovich". The signature is written in a cursive, flowing style.

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1978

The Library's Valuable Papers Insurance coverage permits the institution to identify its rare and valuable books and to insure them against loss. Values are established by the librarians based upon any one and/or all of the following factors:

- a) Current value of book
- b) Appreciated value of book
- c) Rare and valuable book sale records
- d) Publishers catalogs
- e) Special dealers catalogs

Included among the rare and valuable books in the Library's collection are the following:

A copy of Aristophanes, illustrated by Picasso.
The book carries an original signature.

Christian Panoply is the first book published
in what is now West Virginia; Shepherdstown,
Virginia, 1797.

Chronicles of Border Warfare by Withers is a
history of Western Virginia, its settlement
and Indian affairs.

Mr. Stern and his staff committee are developing specifications for a book detection system to be installed at the Main Library. A special grant of \$16,100 was approved by the West Virginia Library Commission.

Congressman Slack informed Kanawha County Public Library that a decision by the Office of the Solicitor of Labor concerning the status of public libraries under the Fair Labor Standards Act has not been determined. This institution, in August, 1977, asked that exemption allowances created for states, municipalities, county commissions and boards of education, be

extended to Kanawha County Public Library. At the moment, we are the only public library seeking such consideration.

A special committee of librarians (Helen Lind Thomas, Steve Crowley and Tom Wrenn, Chairman) are scheduled to prepare book selection up-dates and recommendation for consideration by the Book Committee, Mrs. Brown, Chairman.

The Baker and Taylor Company, the Library's principal book vendor, announced that it was improving its discount schedule on trade books (general fiction and non fiction as opposed to business, scientific, science and special books) from 38% to 39.1%.

BUILDING AND GROUNDS DEPARTMENT

James Thomas, Building Superintendent
Robert Henson, Maintenance Superintendent

Even though the circulating water system on the Library's sculpture will shut itself off and drain in cold weather, taking no chances, the system was closed for the season on November 27, 1978. The pump was examined, oiled, prepared for Spring, 1979 operation and the pool cleaned and grouted.

Tile floors are always stripped, waxed and buffed before the snow and slushy season begins in December. The staff has done its work well so that when the elements of winter finally arrive, our people can concentrate on snow removal from outside steps and sidewalks.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief

A total of 1,856 books were processed and added to the collection which numbers 433,160 volumes.

EXTENSION DEPARTMENT

Jo Ellen Flagg, Chief

As a special project, Mr. Edward Topliff (Toppo) from the Circulation Department and a very good amateur photographer, rode the bookmobile on

Department and a very good amateur photographer, rode the bookmobile on November 22, 1978, to take pictures of the Mobilibrary in action. The slides have a dual purpose: a) archives and b) slide and tape program.

The Children's Services Librarian established a clearinghouse of information to share children's programming ideas with Branch Librarians.

Respectfully submitted,

Nicholas Winnick

REPORT OF THE DIRECTOR

FOR

DECEMBER 1978

Ordering books from the Library's principal book vendor, Baker and Taylor Company, Somerville, New Jersey, was simplified, improved and recently inaugurated. Greater use of the telephone and the vendor's WATTS line made it possible for almost immediate delivery thereby reducing the average time between book order and shelf readiness. Additionally, and perhaps more importantly, the vendor's computer also works for us by submitting a record of agency expenditures (Boys & Girls, Circulation, Extension and Branches and Reference Departments); arranged by types of books ordered (adult fiction, adult non fiction, reference, juvenile fiction and juvenile non-fiction).

Kanawha County Public Library is scheduled to begin "renting" current best sellers effective February, 1979. The plan would reduce long waits for popular books; and as expected, to increase circulation.

The firm of Arnett and Foster began its audit of the Library's income and expenditures for the fiscal year ending June 30, 1978. It was expected that cost of the audit would be less than last year because of Miss Ammar's careful supervision of financial records and minutes.

The Library was in receipt of a December 28, 1978 letter from Paul N. Bowles, Attorney at Law, which stated that Kanawha County Public Library was one of the named beneficiaries of the Steele A. Hawkins, Jr. estate. Mr. Hawkins was a native and resident of Charleston and a retired executive officer of McJunkin Corporation who died on June 15, 1969.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief

A total of 2,560 books were processed and added to the collection which numbers 435,097 volumes.

CIRCULATION DEPARTMENT

Tom Wrenn, Chief

Tom Wrenn met with Mike Slater, Kanawha County Schools, computer programmer and expert, to discuss ways of using computers in library practices (registration, circulation, renewals, overdues, reserves and fines). It was agreed that basic procedures and routines were essential in order to make our operations accessible by machine so that transition to automation may become easier and not traumatic.

EXTENSION DEPARTMENT

Jo Ellen Flagg, Chief

As an alternative to regular bookmobile service, the Extension Department visited eight Kanawha County Schools to present a special puppet show. With the assistance of Miss Wilma Brown, the Department presented 12 performances of Hansel & Gretel. Miss Brown and Miss Amstutz prepared the script and alternated as narrator. Sarah Kelley and Ron Bowman were the puppeteers. Also the Boys and Girls Department was very helpful and lent us their portable stage and several props. The production was enthusiastically received by all of the schools.

The January - May 1979 Bookmobile schedules were printed and distributed. Letters were sent to all schools on the schedule informing them of the time of their stop. The Mobilibrary will visit ten schools this semester. Two of these schools - Faith Christian Academy and Maranatha Christian School - are new stops.

Jo Ellen Flagg, Mary Elizabeth Norman and Arrietta Smith took part in the Sissonville Library Fair held on December 9, 1978 in Sissonville High School. Although the bad weather and heavy rains canceled some plans (groundbreaking ceremony of the Sissonville Instant Library project), those who attend the

Fair enjoyed the Library's slide and tape program and were excited about the new instant branch library.

GLASGOW BRANCH LIBRARY

Joy Bemederfer, Branch Librarian

The Glasgow Branch Library held a special Christmas Tree Decorating party on Saturday, December 16, 1978. Children of all ages were invited to bring a decoration and to share in festivities.

A Christmas tree was given to the Library by the Town of Glasgow. Library employees received baked goods and presents from several local residents.

Respectfully submitted,

Nicholas Winarsch

REPORT OF THE DIRECTOR

FOR

JANUARY 1979

BOYS AND GIRLS DEPARTMENT

Helen Lind Thomas, Chief

Helen Lind Thomas and Luann Toth, librarians, met with marionette volunteer representatives, formerly of Sunrise, who were seeking a new home for their workshop and shows. We were interested in having them become a part of our service and programs. They were excited in the offer and accepted immediately.

It became apparent, in the course of discussion, that marionette shows were not to become a permanent part of the new Sunrise endeavor. Consequently, a new home had to be found and we were happy that the volunteers chose us.

CIRCULATION DEPARTMENT

Tom Wrenn, Chief

Kanawha County Schools and Kanawha County Public Library are involved in a joint project of interest to the community at large. Each year, at about this time, approximately 200 textbooks are considered for adoption by The Board of Education and placed on exhibit in the New Books Division located on the first floor near the main entrance. Space is reserved, teachers are available, on occasion, to answer questions and commentary cards are provided for patrons who wish to be heard but want to remain anonymous. Superintendents Walter Snyder, John Santrock and Robert Kittle developed and encouraged the effort. In fact, press conferences were held in the area. Perhaps you saw the most recent on television.

Plans have been made to install two electric typewriters for use by the public. A coin-operated mechanism will allow a patron to operate the machine

for ½ hour at 25 cents. Our purpose is not to make money but to provide a service our patrons have asked us to consider.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief

A total of 1,921 books were processed and added to the collection which numbers 436,142 volumes.

CROSS LANES BRANCH

Sara Mathewson, Branch Librarian

Marilyn Henstock reported

"While Sara Mathewson was at National Guard School throughout the month of January, 1979, I substituted as librarian several days per week.

My observations include:

1. New books generated lots of interest and boosted circulation.
2. Patrons' requests were many and varied...and were answered in a reasonable time span.
3. The library is a busy, comfortable and popular spot in the community."

ELK VALLEY BRANCH

Kathleen Whalin, Branch Librarian

Miss Whalin reported that

"the weather cooperated and our library activities for January, 1979 were reasonably well attended. Our Thursday night macrame classes have 14 dedicated knotters, the youngest of whom is ten. We celebrated A. A. Milne's birthday with the first annual Elk Valley Winnie-the-Pooh Cookie contest. No icing landed on either the ceiling or floor."

EXTENSION DEPARTMENT

Jo Ellen Flagg, Chief

The continuing moderate winter weather permitted the bookmobile to make 77 of 82 scheduled stops in January, 1979. This is in sharp contrast to

January, 1978 when the weather forced the cancellation of most bookmobile service.

The second quarter of the new Spring schedule is now in effect and represents a change in our usual scheduling format. The unit is not on the road 2½ days during its two cycle week. These "down" times are used for special programs and services to our school and community stops.

The current schedule includes three new stops, one of which is a special stop at the Carbide Technical Center. The Carbide stop is really a reinstated stop as the bookmobile visited the area several years ago.

REFERENCE DEPARTMENT

Frances L. Gerard, Chief

The Assistant City Manager of Charleston invited Miss Gerard and Miss Martin to view a countless number of documents which might be of historical interest to Kanawha County Public Library. Miss Gerard reported that "we did not find anything that we could use in our collection."

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1979

The Winter of 1979 was not as severe as the Winter of 1978. For example, Kanawha County Public Library and its Branches closed early one time, at 5:30 p.m., because of bad weather (snow, icy roads and cold). In comparison, last year, there were two all day closings and 28 early closings (at 5:30 p.m.). In addition to the mean and nasty winter environment in 1978, conservation of energy was essential because heat and power resources were limited. Kanawha County Public Library, you will recall, met the electric power reduction challenge demanded by Appalachian Power Company.

Microfilm Service Company of Charleston, West Virginia, was employed to microphotograph the Library's book inventory at a price of \$8.50 per thousand catalog cards. The Catalog Department and I estimated that our inventory was recorded on 300,000 catalog cards.

BOYS AND GIRLS DEPARTMENT

Helen Lind Thomas, Chief

The system's Children's librarians - Mary Amstutz (Extension) Helen L. Thomas (Boys and Girls) Jody Risacher (St. Albans Branch) Luann Toth (Boys and Girls) and Kathleen Whalin (Elk Valley Branch) - met on February 6, 1979 to consider plans for summer reading clubs and materials to be used in the program. It was agreed to use materials supplied, at minimal cost, through Children's Book Council for the younger children grades 1 through 3. International Year of the Child materials for grades 4 through 7 would be furnished by the West Virginia Library Commission.

Helen Lind Thomas was invited to Chesapeake Elementary School to speak with parents and teachers involved in the Title I Reading Program. Her

subject was, "Children's Reading in the Home." Sarah Kelley, Extension Department Librarian, accompanied Mrs. Thomas and spoke of Bookmobile services to residents of the Chesapeake area.

BUILDING AND GROUNDS

James Thomas, Building Superintendent
Robert Henson, Maintenance Superintendent

Casto-Trane Service Agency was employed to complete a major inspection of the air-conditioning unit located in the Main Library which has been in successful summer operations since 1967. The major inspection will be performed during the season of Winter, 1979. Some parts will be replaced, safety and operating controls calibrated and vendor will advise owner of any unacceptable conditions. Of course there is more to the job than I have identified. When Casto-Trane speaks of impellers, vanes and O rings - I know they are necessary but it is unrelated to the things with which I am familiar. The cost of the major inspection is \$7,175.00.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief

A total of 2,372 books were processed and added to the collection which numbers 438,514 volumes.

CIRCULATION DEPARTMENT

Tom Wrenn, Chief

Kanawha County Public Library will sponsor a lecture series on popular literature. Tom Wrenn will prepare and submit a grant application to the West Virginia Humanities Council. If approved, the lectures would begin in Fall, 1979 and be held in The John V. Ray Room. We are not sure of the time which will be either afternoon or early evening.

CROSS LANES BRANCH

Sara Mathewson, Branch Librarian

Sara Mathewson speaks of the acceleration of library use which began in September, 1978 and continued through February, 1979. Shelf space is at a premium. Promotional activities are encouraged to bring more people into the Library with the expectation that more books will be circulated. In order to create space, slow moving books (materials which circulate infrequently) are returned to Extension Department.

DUNBAR BRANCH

Steve Crowley, Branch Librarian

The Dunbar Branch will observe its first anniversary on Sunday, April 22, 1979. An open house will be held from 1:00 p.m. to 5:00 p.m. Everyone is welcome.

EXTENSION DEPARTMENT

Jo Ellen Flagg, Chief

Winter weather and mechanical problems combined to cause the Bookmobile to miss 23 stops during February, 1979. These missed stops represented only six days of down time. Despite these problems, however, the vehicle made 50 stops and circulated nearly 3,000 books.

GLASGOW BRANCH

Joy Bemesderfer, Branch Librarian

Circulation of library materials has increased significantly. It appears that more teachers in the service area are encouraging the use of the Glasgow Branch Library.

ST. ALBANS BRANCH

Helen Miller, Branch Librarian

The St. Albans Library Board has reconstituted itself. It traveled in name, from SALB to St. Albans Library and Recreation Board and back to SALB.

Following completion of the second story addition to the library building, having provided 20% of the project construction cost, most Board Members were compelled to become involved in community schools and recreational opportunities for St. Albans. Having been a part of that scene for the past several years and having an abiding desire to return to its original love - St. Albans Branch Library - the Library Board - concluded its educational and recreational initiatives. So, it's "back to the drawing board" with greater and firmer conviction.

Respectfully submitted,

Nicholas Winousch

REPORT OF THE DIRECTOR

FOR

MARCH 1979

Mr. Dewey Kuhns has been in Charleston General Hospital for a bit of time. Although no visitors, but family, are allowed, Mr. Kuhns is doing well. He is expected to be home for Easter. Cards are invited. The address is as follows:

4007 Virginia Avenue, S. E.
Charleston, West Virginia 25304

Microfilm Service Company of Charleston, West Virginia was employed to microphotograph the Library's book inventory. The entire collection, consisting of 295,741 catalog cards is recorded on 16mm microfilm and secured in a safety deposit box located off premises. The principal advantages provide for a better insurance rate and an easier and positive proof of ownership.

Representatives from the Charleston Job Corps, City of Charleston and Kanawha County Public Library continue to meet and discuss matters of mutual interest and concern. We are working together to reduce real and imaginary wall, steps and plaza problems at the Library. The summers of '77 and '78 were pleasant and comfortable. The representatives and their constituents are confident that the summer of '79 can be also successful.

Indulging in "crystal ball gazing" there are some concerns to which we, staff and Library Board, perhaps through its Long Range Planning Committee, Mrs. Smith Chairman, should address ourselves:

A. Space Needs

1. Main Library - Addition to present building and/or making certain internal moves.
2. Cross Lanes Branch - An additional unit may become necessary and desirable after fiscal year 1979/1980

B. Clendenin and Nitro Public Libraries

What to do?

C. A Branch Library in the City of Charleston

Our present commitment is to complete branch building installations in Marmet and in Sissonville.

BOYS AND GIRLS DEPARTMENT

Mrs. Helen Lind Thomas, Chief

A cardboard crafts workshop for children was held on March 17, 1979. Mr. Boyd Carr served as a volunteer guest instructor. Participation was limited to children who were at least nine years old. Most of the 29 registrants were boys and it seemed that all persons, including two librarians, had an exciting experience.

On Sunday afternoon, March 11, 1979, Theatre West Virginia presented its Marionette show entitled, "Alice Underground." The program was funded in part by the Arts and Humanities Council. Attendance numbered 97 persons including many parents.

BUILDING AND GROUNDS

Mr. James Thomas, Building Superintendent
Mr. Robert Henson, Maintenance Superintendent

The central air conditioning unit, following 11 years of good service, was given a major overhaul. With proper care, regular maintenance and good luck, the unit should continue to function satisfactorily for many more years.

The rule-of-thumb is to look critically at such equipment every ten years. Following a careful inspection, it was discovered that the two main bearings were showing some wear and it was decided to replace them now rather than wait another year or two.

CATALOG DEPARTMENT

Miss Ruth E. Figgatt, Chief

A total of 2,919 books were added to the collection which numbers 440,872 volumes.

ADULT CIRCULATION DEPARTMENT

Mr. Tom Wrenn, Chief

On March 1 and again on March 8 librarians from the Adult Circulation Department and Reference Department met to discuss common concerns and departmental procedures. Each department shares valuable space on the main floor, and a commonality of interest and service aimed in the direction of the adult patron. Perhaps one Adult Services Division is more desirable than two separate departments. At least this is what our two meetings have said to us this far.

ELK VALLEY BRANCH LIBRARY

Kathleen Whalin, Branch Librarian

Kathy Whalin and Cecilia Long, Special Clerk, have committed themselves to promoting some kind of a program or activity each library day for children, teen-agers and adults through movies, classes and special events.

REFERENCE DEPARTMENT

Miss Frances L. Gerard, Chief

During each school day, from March 15 through March 30, 1979, a group of Andrew Jackson Junior High School students with teachers visited the Kanawha County Public Library for the purpose of getting acquainted with the institution, its materials and services. Afterwards, a few borrower's cards were issued because most students had cards registered previously at the Cross Lanes Branch.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

APRIL 1979

BOYS AND GIRLS DEPARTMENT

Helen Lind Thomas, Chief

Miss Luann Toth, Children's Librarian Assistant, resigned effective May 31, 1979. Miss Toth returns to Summit, New Jersey, which is near her parents' home in Philadelphia.

The third annual Children's Chess Tournament, sponsored by Kanawha County Public Library, was held on April 21, 1979. There were 42 children who participated. Marc D'Silva, age 7, is the new chess champion. Trophies (for the winner and runner-up) were donated by Medical Arts Laboratories.

The Charleston/Institute Chapter of Delta Sigma Theta Sorority sponsored an exhibit from International Collection of Child Art from Illinois State University. The exhibit included original children's art representing countries throughout the world.

BUILDING AND GROUNDS

James Thomas, Superintendent, Housekeeping
Robert Henson, Superintendent, Maintenance

Mr. Joseph Harrison, a custodial employee since August 15, 1974, resigned effective April 3, 1979. Health, two jobs and maturity (age) were reasons cited. However, Mr. Harrison has agreed to be placed in the "bull-pen" for substitute service and/or emergency needs.

Mr. Arthur Clayton Long, father of Cecilia Long, Special Clerk, Elk Valley Branch Library, was employed effective April 23, 1979. Mr. Long, in football language, is a "triple threat." He is a painter, mechanic and all around handyman.

CATALOG DEPARTMENT

Ruth Figgatt, Chief

A total of 2,112 books were processed and added to the collection which numbers 440,749 volumes.

CIRCULATION DEPARTMENT

Tom Wrenn, Chief

An in-service meeting with new employees was held on April 3, 1979 to discuss "dealing with the patron." Role playing was used to demonstrate attitudes and behavior which determines how the public views Kanawha County Public Library.

Equipment and material for the 3M Book Detection System were delivered. Several older Americans have been employed to insert metal strips (which serve as sensitive/non-sensitive detectors) in library books.

ST. ALBANS BRANCH LIBRARY

Helen B. Miller, Branch Librarian

Helen B. Miller resigned effective June 30, 1979 for retirement purposes. She served Kanawha County Public Library since July 1, 1959 as Extension Librarian, Chief, Extension Department; and as Branch Librarian.

A search committee of Dr. Bannerot, Chairman; Jo Ellen Flagg and Joel Stern (representing library staff); and Dr. Bill Arney and Jay Miles (representing St. Albans Library Board); have agreed to serve.

ELK VALLEY BRANCH LIBRARY

Kathleen Whalin, Branch Librarian

Miss Whalin reported that

"We had 17 happy kids (ages 4 and up) at our Easter Egg Workshop. Miraculously, we have no green, yellow, or purple walls."

She continued,

"This month's guardian angels are the Elk Area Lions' Club who spent Saturday, April 28, doing odd jobs in the library and who plans to return in May. Yea, Lions."

EXTENSION DEPARTMENT

Jo Ellen Flagg, Chief

April was new Bookmobile month and along with the usual department activities, a big celebration was held to announce its arrival.

The new unit was picked up in Wooster, Ohio, by Sarah Kelley, Bookmobile librarian, and Ronald Finney, Bookmobile driver, on Friday, April 6, 1979. It went into service the following Monday.

The bookmobile open house, celebrating the "shocking pink and hot lavender vehicle," was held on Saturday, April 14, 1979. Several staff persons served in the "above and beyond the call of duty" capacity. They are:

Karen Linville, Circulation Department, was our clown.
Mary Amstutz, Extension Department, was our VENTRILOQUIST.
Brian Diller, Extension Department, was our disc jockey.
Larry Given, friend, was our magician.
Tom Wrenn, Circulation Department, was our photographer.
Arrietta Smith, Extension Department, conducted bookmobile tours.
Traletta Wallace, Extension Department, conducted bookmobile tours.
Nancy Pennington, Extension Department, found a baker who shaped and decorated a cake in bookmobile form and color.
Robert Henson, Maintenance Superintendent, who made a fast fix on the soft drink dispenser.
Barry Geesey, Extension Department, did many things.
Ronald Finney, Extension Department, did many things.
Kanawha County Public Library staff members, several, distributed informational literature.

and finally

Sarah Kelley, Extension Librarian, who put it all together and made it work.

Special recognition goes to the following friends:

Charleston Job Corps for providing refreshments.
Charleston Job Corps Omega Dance for providing entertainment.

West Virginia Library Commission for providing attractive leaflets.
WSAZ, Channel 3, for providing interview with Kyle Hedrick, third grader and designer of the color the bookmobile contest.

The Library's 1968 bookmobile was sold on bid to St. Albans Auto Sales, Mr. Richard Sanson, on April 3, 1979 for \$3,150.98. Other bidders offered \$501.00 and \$1,530.00.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

MAY 1979

Kanawha County Public Library, for fiscal year 1979/1980, submitted a request to Kanawha County Commission for Revenue Sharing Funds totaling \$312,398. Although dozens of applications were received, grants were approved for only the following purposes:

1. Ambulance Services	\$ 600,000
2. Voting machines, purchase	400,000
3. Repair of courthouse roof and windows	<u>400,000</u>
	\$1,400,000

I was informed that the needs, as noted above, were critical, that it was a must that had to be done. Also, the Library, because of its "good track record," together with several other agencies, had 2nd priority. The expectation generated some hope that fiscal 1980/1981 would become productive.

Kanawha County Public Library expects to receive and give work experience to nearly a dozen high school students who will become employed through the State of West Virginia Summer Youth program for persons whose families are unemployed or underemployed. The young men and young women perform a variety of tasks: custodial (housekeeping, grounds tending and painting), clerical (typing, shelving books, mending materials and clipping pictures for the picture collection) and such other duties as may be needed for which the young people are capable.

Back in August, 1977 Kanawha County Public Library solicited the U. S. Department of Labor for an opinion to determine whether a public library is a traditional function of government. The agency previously ruled exemptions for states, counties, municipalities and boards of education. None for public libraries, however. In spite of frequent inquiries, the Labor Department

continues to say that, "we will be in further touch with you when a determination is made regarding the matter of your concern."

In the light of conservation, gasoline shortages and higher fuel costs, the Extension Department staff and I are addressing ourselves to bookmobile stops: longer visits and shorter drives.

Beginning September 1, 1979 the Extension Department will place a collection of books (adults and juvenile) in George Washington Community School and in East Bank Community School. It will be our books and services and their space, facilities, staffing and supervision. Both parties agree that something good will come out of the experience.

Several staff members (special clerks) attended the West Virginia Library Commission/Marshall University two week seminar on "how to run a library good." The advantages accrue to the benefit of the institutions because Special Clerks must of necessity (when librarians are absent) be the knowledgeable person in the library.

BOYS AND GIRLS DEPARTMENT

Helen Lind Thomas, Chief

Theater West Virginia production, "Alice Underground" based on Lewis Carroll's "Alice's Adventure in Wonderland" was played before library audiences in Charleston, Dunbar, and Glasgow. Performers used shadow puppets, rod puppets, hand puppets and marionettes. The puppeteers were versatile and professional in all aspects of production.

The show was suitable in sophistication to audiences through middle school level. However, adults were as responsive and excited about the show as much as the children.

Children in the audience were given the opportunity to visit backstage, to see the puppets and to learn how the production and special effects were executed.

There were 22 class visits to the Library of whom 695 were children and 75 were adults. Visitors represented, for the most part, public and private schools from Kanawha County. The exceptions were Frametown Elementary School of Braxton County and MacCorkle Elementary School of Lincoln County.

Boys and Girls Department sponsored a children's spring arts festival featuring artwork from Kanawha County Schools, Grades K to 9. A sidewalk art display was exhibited on the Library Plaza and arcade. Entertainment was provided during lunch hour on Friday, May 19, 1979, by Woodrow Wilson Junior High School and Lincoln Junior High School vocal groups.

There was a significant increase in the number of juvenile registrations; attributable, in a large measure, to the crowds of school visitors. More children "signed up" for library cards in May, 1979 than in any previous month since 1970.

CATALOG DEPARTMENT

Ruth E. Figgatt, Chief
Claudia Benton, Assistant

A total of 3,327 books were added to the collection which numbers 441,753 volumes.

A Xerox 2400 duplicator was installed in the Catalog Department on a temporary, "what can it do for us" basis? Its principal function will be the duplication of catalog cards, of which nearly 15,000 are produced annually.

We believe the dollar investment will reduce the time it takes to make library materials shelf ready.

In the past, we sent a copy of our main entry card (generally 5 cards per set for author, title and subject purposes) to a vendor in Cambridge, Massachusetts. It was, often, 3-4 weeks before copies were returned. We are pleased to announce that we are able to produce the cards in the quantity, with quality, as needed.

REFERENCE DEPARTMENT

Frances Gerard, Chief
June R. Martin, Assistant
Gretchen Schwinger, Assistant

The Foundation Center, located in New York, publishes materials for use by a select number of libraries (usually one in each state) and their patrons. Books, pamphlets and microfiche materials are made available without cost to each participating library. Reports are required and made annually, visitations by headquarters staff are infrequent and unannounced and evaluations which are then generated are periodic. Recently, Mrs. Peggy Sweitzer, Coordinator of regional collections, visited the department for the purpose of an "inspection" and to speak with our Reference librarians. Afterwards, she said some nice things about Kanawha County Public Library and of our knowledge and use of Foundation Center materials and returned to the "Big Apple."

Respectfully submitted,

Nicholas Winward

REPORT OF THE DIRECTOR

FOR

JUNE 1979

BOYS AND GIRLS DEPARTMENT

Helen Lind Thomas, Chief

Miss Luann Toth, Children's Librarian, Assistant, resigned effective June 1, 1979 to accept a similar position in Summit, New Jersey.

CATALOG DEPARTMENT

Ruth E. Figgat, Chief

Claudia Benton, Assistant

A total of 3,105 books were added to the collection which numbers 443,915 volumes.

ELK VALLEY BRANCH LIBRARY

Kathleen Whalin, Branch Librarian

In spite of earnest efforts to conduct special events for children, teen-agers and adults, June appears to be a "low interest" month when programs are canceled because numbers are small or non-existent. However, Friday film shows, late afternoon and evenings, are well attended.

GLASGOW BRANCH LIBRARY

Joy Bemederfer, Branch Librarian

The library's community was invited to respond to a questionnaire prepared by Ms. Bemederfer and Miss Flagg in cooperation with the Library Board, for the purpose of inviting its readers and residents to respond to the Branch's collection, hours, services, program; its strengths and weaknesses.

Mrs. Pauline Tompkins, member, Kanawha County Public Library Board of Directors and member, Glasgow Branch Library Board is ill.

EXTENSION DEPARTMENT

Jo Ellen Flagg, Chief
Barry Geesey, Librarian
(Homebound Services)

Dennis Heritage, Librarian (Children's
Services)
Sarah Kelley, Librarian (Bookmobile
Service)

The Mobilibrary made a special stop at Elkview Elementary School on Tuesday, June 12, 1979. Third grader Kyle Hedrick, winner of the color the bookmobile contest, was present and our visit was at his invitation. His schoolmates were given the opportunity of seeing the new "library on wheels." Bookmarks and special souvenir brochures, encouraging reading, were distributed.

Mr. Barry Geesey, Homebound Services Librarian, is working on a Large Type book catalog which is expected to be completed for distribution in September, 1979 to interested persons and institutions. The information will be especially useful to readers with impaired vision.

Mrs. Helen Miller, Branch Librarian, St. Albans Branch, retired effective June 30, 1979. The branch librarians treated Mrs. Miller to a "have a good future" lunch and the Elk Valley Branch Library published a special edition of the Jelly Bean Journal in her honor.

Kanawha County Schools and Kanawha County Public Library are jointly involved in three special and interesting/exciting projects. They are:

a) English as a Second Language Project.

There are a large number of naturalized citizens, residents of Kanawha County, who desire and require "special" reading materials to meet specific, basic needs--"supermarket English," for example, which will enable them to communicate with others and will inform them of their new country; its people and its history.

b) Adult Literacy Project.

The adult reader/writer has another and better opportunity to learn. Our previous partner, Charleston Literacy Council, which is no longer in existence, shared similar concerns and rendered invaluable assistance to this institution and its "special" patrons.

c) Community School Libraries.

A collection of adult books, mostly, and some juvenile titles will be placed in Community School Libraries at East Bank and George Washington High Schools. Nearly 2,000 will be placed at each location.

REFERENCE DEPARTMENT

Frances L. Gerard, Chief
June R. Martin, Assistant

Gretchen Schwinger, Assistant

Kanawha County Public Library is one of several libraries in West Virginia to receive U. S. Government documents. As a selective depository, this institution may pick and choose, free of charge, those materials which it wishes to receive. In so doing, all participants agree to make documents easily available while relying, of course, on librarians and the card catalog. To make sure that this is done with a reasonable amount of effort, space and interest, the Federal Documents Librarian is required to make an "Unannounced" but official inspection. The "unannounced" visit to Kanawha County Public Library is scheduled for July 13, 1979.

ST. ALBANS BRANCH LIBRARY

Helen Miller, Branch Librarian
Jody Risacher, Assistant

A search committee composed of Dr. Bannerot, Chairman; Bill Arney and Jay Miles of St. Albans Library Board; and Jo Ellen Flagg and Joel Stern was appointed to interview candidates for the branch librarian position. It is expected that a recommendation will be made at the July, 1979 Library Board meeting.

SISSONVILLE BRANCH LIBRARY

Daisy Stemple, Branch Librarian

A ground breaking ceremony was held on Friday, June 9, 1979. Governor J. D. Rockefeller, IV was the featured speaker.

Library materials (books, newspapers, pamphlets and phonograph records) have been purchased and will become a part of the library's collection.

Capacity is 8,000 volumes.

Respectfully submitted,

Nicholas Winnick

